

Vision

Govt. Degree College Udhampur envisions committing itself as a dynamic institution of Higher learning for the intellectual enrichment of minds to produce valuable and harmonious human resource suitable to serve the community.

Mission

- *To grow as a centre for generating intellectual wealth by offering high quality, varied and relevant academic programs that foster critical thinking among the youth to create a knowledgeable society.*
- *To promote and instill the ethics of social, cultural, national and global significance among the youth through higher social interactions and extension programmes that make them enlightened and responsible citizens.*
- *To ceaselessly audit, introspect and evaluate the existing mechanisms, upgrade them to make them relevant and innovate to achieve educational excellence.*

QUALITY POLICY

- Q-** *Quenching the quest for qualitative and quantitative teaching-learning with the dynamic mediation of technology.*
- U-** *Up gradation of student support mechanism and creating a learner-friendly environment.*
- A-** *Access to the IT-based teaching-learning resources to combat with the challenges ahead.*
- L-** *Locating the weak and strong areas of our performance to plan a better policy structure.*
- I-** *Initiation and institutionalization of best and innovative practices that help the college grow and become defining element of excellence.*
- T-** *Technological advancement of the institution for the up gradation of academics and allied work.*
- Y-** *Yearning for the sustenance of our best practices and success of our endeavors by creating space for innovations to ensure quality in all spheres of operation.*

FROM THE PRINCIPAL'S DESK

My dear students,

I feel privileged in extending warm welcome to new entrants in this premier institution of higher learning to be a part of our educational family in current year 2020-21. Beginning of new academic year is always an exciting moment for all concerned as it presents opportunities for start up of new classes with new faces, sometimes with new courses having new expectations, a busier schedule and often with new challenges to tackle. The college since its inception in 1961 has been able to impart quality education to its students despite limitations of adequate infrastructure. The students of this college have brought laurels to the institution by excelling in different fields. The progress of an educational institution rests on efforts of committed faculty members, supportive administration, quality infrastructure, large pool of learning resources and responsive students. These key factors have attributed to the escalated growth of this Institution having just 30 students in year 1961 to 2705 in the academic session 2019-20. We shall try to work together to inculcate values of personal excellence in addition to vigorous academic activities that will enhance not only your academic growth but your personal growth also. We do strive for providing an innovative culture to the students to learn and grow fearlessly and work consciously for creation of India inhabited by peace loving, capable and cultured people.

Today, Education is the only means for empowerment of youth in order to combat the challenges presented by globalization because education not only develops the personality, but fulfill their cherished dreams in political, economic and cultural domain, thereby improving their socio-economic status and position in the society.

We have initiated many activities and programme to promote the broader dimensions of your personality apart from academic excellence. Impetus is always laid down on enhancing the overall development of the students, enabling them to match pace with the present student's world. It has enough infrastructures to cater the need of quality education. The science labs are well equipped; the quality of teaching has been supplemented by the addition of smart class room. Students are also provided with opportunities to groom their personality through regular co-curricular activities through NCC, NSS, sports and other literary efforts. Career Counseling is provided to the students through seminars and series of lectures organized regularly by Career Counseling Cell .They are also further empowered to tackle the present challenges in every field through counseling by the Women Development Cell. The college has been blessed with a team of very talented and dedicated staff always ready to help you in every possible way to achieve your goals. Recently the college has successfully conducted online classes through a web platform devikacloud.in. Further, virtual/digital classes for ensuing semesters are now possible for the benefit of students.

Join us to create and discover a new world, as the stream of talent is with you. The only need is to flow it from this college to the world .I extend my best wishes for your bright and prosperous future.

Prof. Subhash Chander
Principal

A PROFILE

Govt. Degree College Udhampur was set up in 1961. The first batch of 30 students was admitted on 27th June, 1961. The majestic campus of this decades' old college is situated at the outskirts of Udhampur town on a hillock overlooking the Devika, the sacred Ganges of Jammu region. Since its inception the college has achieved major landmarks and is at present one of the leading institutions of higher learning in the State of Jammu and Kashmir. This college has recently been upgraded as Govt. College eligible to teach up to Masters Degree level by the UGC vide order no. 8-595/2011 (CPP-1/C) dated 23rd Jan, 2012. It has also been selected for prestigious Star College Scheme by the Dept. of Biotechnology, Govt. of India.

At present, the College offer courses in the disciplines of Arts, Commerce, Science (Medical and Non-medical), BCA and BBA. We also offer three PG Courses i.e. PG Chemistry, PG English & PG Hindi. From the academic session 2018-2019, some new subjects are also granted affiliation by Jammu University to run the courses viz., Chemistry at PG level and Philosophy, Functional English & Geology at UG level. A sizable section of students joining this institution comes from such families that mainly depend on agriculture and are economically as well as socially weak. The College carefully caters to the educational needs of this particular section of the society and puts in every effort to ensure a gradual and meaningful development of the students, both in curricular and extra-curricular domains. Adding new initiatives and commitment for students at large, placement drives are being organized. A sizable number of experts from corporate world are visiting the college campus under Project UDAAN every year.

The College has a highly qualified and experienced staff, well-equipped laboratories, rich library, play-fields, Boys' hostel, Multi-purpose hall, Conference hall, Smart Classrooms, Edu-sat and other infrastructural facilities. In a first of its kind in the Government colleges of the J&K state, college has set up a **Virtual class room** for initiating innovation in teaching with the digital revolution so as to provide the best available knowledge and information to the students for technology based 'intuitive learning'. Besides, the lush green splendid campus of the College equipped with all basic amenities (with a back drop of the Gangeda Hills) provides ample reasons of attraction and a conducive environment for optimum learning to the students. To conserve every drop of water and give back to Mother Nature, the college has recently built up a **Rain harvesting system** in its botanical garden as water conservative measure. To cater to the transport needs, the college has two dedicated buses for the girl students.

On 17th – 19th December, 2015, a three member NAAC Peer Team visited the College for Re-Accreditation Cycle-2. The mandate of the team was to review performance of the College on different parameters of quality. On their recommendations, the College was accredited with CGPA of 2.73 at 'B' Grade. This accreditation is valid up to January 18, 2021.

The alumni of the college are spreading its hue and fragrance in various fields of nation's service and across the globe including education, administration, entrepreneurship, politics etc. The prominent alumni are Sh. Pawan K. Gupta, Former MLA Udhampur, Sh. B.S Mankotia, former MLA Udhampur , Padam Shree Prof.(Dr.) R.N.K Bamezai, former VC SMVDU, Lt. General P.S Mehta, Sh. Farooq Khan, IPS, Sh. Ashok Kumar, Director Sports SMVDSB, Prof. Kusam Gupta, , Sh. Mahender K. Sharma, Addl. District sessions Judge Jammu, Sh. Anoop Kumar, CJM, , Prof. Tara Nath, Prof Yash Paul Sharma, Prof Parkash Chand Anthal, Sh. Ravi Kesar, IFS,

Student Charter

GDC UDHAMPUR'S RESPONSIBILITIES TOWARDS ITS STUDENTS

- Communicate the goals and objectives of the institution systematically and clearly to all the students.
- Offer programmes that are consistent with institutional goals and objectives.
- Offer a wide range of programmes with adequate flexibility.
- Use feedback from students in the initiation, review and redesign of programmes.
- Facilitate effective running of the teaching - learning programmes.
- Implement a well-conceived plan for monitoring student progress continuously.
- Ensure that the student assessment procedures and systems are reliable and valid.
Provide clear information to students about admission and complete requirements for all programmes, the fee structures and refund policies, financial aid and student support services.
- Ensure sufficient and well-run support services to all students.
- Promote values, social responsibilities and good

citizenry in all students.

B *Student's Responsibilities of Learning*

- Appreciate the institutional goals and objectives and contribute to their realization by participating in relevant activities.
- Have a clear knowledge of the programmes, admission policies, rules and regulations of the institution.
- Understand the teaching-learning strategies and evaluation systems of the institution.
- Follow the time schedules, rules and regulations of the institution.
- Understand regular and intense study of materials.
- Make optimum use of learning resources and other support services available in the institution for his growth and comfort, without causing any damage to them.
- Prepare for continuous preparation of internal assignments and term end examinations.
- Give feedback for system improvement.
- Have faith and ability to pursue lifelong learning.
- Live as worthy alumni of the institution and keep contributing towards its further growth.

COLLEGE STAFF

PRINCIPAL

Prof Subhash Chander

TEACHING STAFF LIST

<p><u>Department of English</u></p> <ol style="list-style-type: none"> 1. Prof. Naresh Kumar 2. Dr. Pankaj Sharma 3. Prof. Reena Bhagat 4. Prof. Kawaljit Kour 5. Dr. Kamaldeep Kour 6. Dr. Rippy Bawa 7. Prof. Shajji Khan 	<p><u>Department of Commerce</u></p> <ol style="list-style-type: none"> 1. Dr. Vipul Chalotra 2. Prof. Rajinder Kumar <p><u>Department of Mathematics</u></p> <ol style="list-style-type: none"> 1. Dr. Ajay Kumar Sharma 2. Dr. Ravinder Kumar <p><u>Department of Electronics</u></p> <p>Dr. Devi Dass</p>
<p><u>Department of Chemistry</u></p> <ol style="list-style-type: none"> 1. Dr. Ved Kumar 2. Dr. Aran Kumar 3. Prof. Sunita Kumari 4. Dr. Satish Kumar 5. Dr. Balwander Saini 	<p><u>Department of Hindi</u></p> <ol style="list-style-type: none"> 1. Prof. Pooja Dheman <p><u>Department of BBA</u></p> <ol style="list-style-type: none"> 1. Prof. Pallavi Bhagat 2. Prof. Ajay Kumar 3. Prof. Kaku Ram
<p><u>Department of Physics</u></p> <ol style="list-style-type: none"> 1. Prof. Suresh Kumar Dogra 2. Prof. Kamal Kishore 3. Prof. Hans Raj Sharma 4. Prof. Sarita Parihar 5. Dr. Iqbal Quasim 	<p><u>Department of Dogri</u></p> <ol style="list-style-type: none"> 1. Dr. Yash Pal Sharma 2. Prof. Manju Bala <p><u>Department of Education</u></p> <ol style="list-style-type: none"> 1. Prof. Babu Lal Thakur 2. Prof. Pardeep Singh
<p><u>Department of Botany</u></p> <ol style="list-style-type: none"> 1. Prof. Romesh Kumar Attri 2. Prof. Jawaid Sarver 3. Dr. Swarn Singh 4. Prof. Asma Javaid 	<p><u>Department of Music</u></p> <ol style="list-style-type: none"> 1. Prof. Samosh Kumar <p><u>Department of Urdu</u></p> <ol style="list-style-type: none"> 1. Dr. Mohd. Riaz
<p><u>Department of Zoology</u></p> <ol style="list-style-type: none"> 1. Prof. Satish Kumar 2. Dr. Archana Gupta 3. Prof. Imtiaz Shahid 4. Prof. Sonia Raj 5. Dr. Anita Kumari 	<p><u>Department of History</u></p> <ol style="list-style-type: none"> 1. Prof. Samta Sharma <p><u>Department of Economics</u></p> <p>Prof. Romesh Chander Sharma</p>
<p><u>Department of Biotechnology</u></p> <p>Engaged on academic arrangement</p>	<p><u>Department of Pol. Science</u></p> <ol style="list-style-type: none"> 1. Prof. Sanjay Kumar 2. Prof. Rakesh Choudhary
<p><u>Department of Geography</u></p> <ol style="list-style-type: none"> 1. Prof. Rajan Bharti 	<p><u>Department of Sociology</u></p> <ol style="list-style-type: none"> 1. Prof. Shonima Malhotra
<p><u>Department of Sericulture</u></p> <ol style="list-style-type: none"> 1. Prof. Gurvinder Raj Verma 2. Dr. Bandana Mazal 	<p><u>Department of Statistics</u></p> <ol style="list-style-type: none"> 1. Dr. Ankush Bharti

<u>Department of Env. Science</u> 1.Prof. Poonam Kundan	<u>Department of Psychology</u> Engaged on academic arrangement
<u>Department of Computer Applications</u> 1.Prof Rakesh Kumar 2. Prof. Rachna Bharti	

NON TEACHING STAFF

Office Staff

Smt. Sharda Devi	Section Officer
Sh. Rai Jatinder Singh	Accountant
Sh. Jagdish Kumar Badyal	Head Assistant
Sh. Nitu Sharma	Senior Assistant
Sh. Chander Mohan Sharma	Medical Supervisor
Sh. Parvez Ahmed	Orderly
Sh. Mohd. Qasim	Orderly
Ms Neelam Kumari	Orderly
Sh. Radhey Sham	Orderly
Sh. Babu Ram	Chowkidar
Sh. Kan Singh	Chowkidar
Sh. Mohd. Saleem	Safaiwala
Sh Amit Negi	Safaiwala
Sh. Mohd. Rafiq	Safaiwala

Library Staff

Ms Arti Chadha	Librarian
Sh. Sanjay Sharma	Library Asstt.
Mohd. Sharief	Library Bearer

Sports Staff

Sh. Shashi Kumar Sharma	PTI
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Laboratory Staff

Sh. Rajinder Kumar Gupta	Senior Technician
Sh. Sham Lal	Senior Lab. Asstt.
Sh. Yash Paul	Lab Asstt.
Sh. Vipen Raina	Lab Asstt.
Ms. Reva Rani	Lab. Bearer
Ms. Kamlesh Kumari	Lab. Bearer

Bus Staff

Sh. Sagar Singh	Driver
Sh. Sanjay Kumar	Bus Conductor

Others

Sh. Amrik Chand
Sh. Dharam Chand
Sh. Murli Manohar Lal
Sh. Bansi Lal
Sh. Sanjeet Singh

Carpenter
Cook
Cook-II
Gardner
Gardener

COURSES RUN BY THE COLLEGE

- Post Graduate Course in Chemistry
- Post Graduate Course in Hindi
- Post Graduate Course in English
- Bachelor of Business Administration
- Bachelor of Computer Application
- Vocational Course-Sericulture
- Bachelor of Commerce
- Bachelor of Science/ B.Sc. with Biotechnology as one of subject
- Bachelor of Arts

Add-on-Courses

- (i) Certificate Course in *Insurance*.
- (ii) Certificate Courses in *Entrepreneur ship*
- (iii) Certificate Course in *Secretarial Practice*

INNOVATIVE & HEALTHY PRACTICES

- ✓ **Transparency in Admission Process**
- ✓ **Dress Code for UG/PG students**
- ✓ **Ragging Free Environment**
- ✓ **Cell against Sexual Harassment.**
- ✓ **Cordial Staff-student relationship**
- ✓ **Fostering Communal harmony**
- ✓ **Promoting social and cultural values through societies**
- ✓ **Counselling cell.**
- ✓ **Women Study Centre**
- ✓ **Promoting Community Service through NCC & NSS**
- ✓ **IT-mediated Teaching learning.**
- ✓ **Students' Insurance Programme**
- ✓ **Wide range of subject combinations**
- ✓ **Hosting Republic Day and Independence Day celebrations**
- ✓ **Grievance redressal mechanism**
- ✓ **Involving students in college publications**
- ✓ **Fostering love for culture and heritage through Heritage Club**

- ✓ **Special computer literacy programs**
- ✓ **Cash awards for University position holders**

GENERAL RULES

- No outsider is allowed to enter the College without a valid reason.
- All students have to be in specified uniform as shown below:

Boys (UG): White Shirt-Black formal Trousers in Summers & Black formal Coat or V-neck sweater in Winters.

Boys(PG): Sky Blue Shirt-Black formal Trousers in Summers & Black formal Coat or V-neck sweaters in Winters.

Girls (UG) : Simple White Salwar- Kameez & White Chunni with Black Sweater in Winters (without any designs & hood) or formal Black Coat-Trousers with white shirt.

Girls(PG) : Simple Pinkish Purple Kameez with White Salwar & White Chunni with Black Sweater (without any designs & hood) or formal Black Coat-Trousers with White Shirt.

Note: However, Principal of the College may exempt white Kameez –Salwar & chunni & allow Pink Kameez – Salwar & Chunni instead to a girl student who is married or engaged for marriage on the written request of the Parent/s or Guardians. Denims are not allowed at all. All the students will all carry I-Cards every day.

- If a student remains absent from the College for more than fourteen consecutive days, his/her name shall be struck off the College rolls.
- Use of Mobile is strictly banned.
- Unlawful assembly of students is banned.
- Writing of graffiti or sticking of posters and spitting on walls is a cognizable offence.
- **Ragging in any form on or off the college campus including the hostel is a cognizable offence and the student/students involved in ragging will be severely punished as provided in IPC and Hon'ble Supreme Court directions.**
- Disciplinary action will be initiated against a student resorting to unfair means in the Internal Examination.
- A student desirous of withdrawing his/her name from the College rolls should submit an application, countersigned by his parents/guardians. The relevant certificate shall be issued only after the student clears all college dues. Such student shall, in no case be re-admitted during the same or the next academic session.
- As per Govt. Order No. HE Gen 61/2001 dated: 07-09-2001, fee once deposited will not be refunded.
- For the current year, girl students shall be admitted only for those subjects those are not offered in GCW, Udhampur.
- The entry into **College Vatika** shall be restricted to girl students only.
- The Bus fee charged from the girl students at the time of admission is compulsory and non refundable.
- The above rules are subject to change modification or suspension as and when required.

- The decision of the College Principal, in any matter, shall be final and binding.

CAMPUS LIFE

CO-CURRICULAR ACTIVITIES

The College has a Literary/Cultural Club which organizes debates, symposia, quiz contests and seminars. The Literary Club arranges literary programmes, lectures, talks of academic interest and essay competition.

PHYSICAL EDUCATION AND SPORTS

The College has a splendid playground for Cricket, Football, Hockey, Tennis, Volley-ball, Kabaddi and Badminton. Games are played regularly and every student is expected to play at least one game. Students can have the usual equipment for the games he/she opts for.

- After the completion of the admission process, the College teams are announced on the basis of trials and selection process. The players in their own interest are advised to be punctual and regular in their class work as well.
- Inter-group tournaments in all the games are conducted periodically. Mementoes and prizes are given to the winning groups.
- Extraordinary players are considered for awards which cannot be claimed as a matter of right but are decided by the competent authority on the basis of overall performance of the players in and outside the field.
- Special arrangements have been made for indoor games in which the members of the staff as well as students can participate.
- Members of various teams must report punctually for practice and for matches. Absentees will be fined. There will be a special fine for absence from the matches. Any player who indulges in any kind of indiscipline in the College shall not be eligible for any prize, certificate or college colors. All games will be played after 1.00 p.m.
- The college organizes State Level Annual Governor's Silver Rolling Volleyball Trophy for Men and Women.

NATIONAL CADET CORPS

To inculcate a sense of discipline among the youth and to develop their character, the ideal of service, capacity for leadership and a spirit of comradeship, the College provide facilities for N.C.C training to the volunteer students. This also aims at providing service and adventure training to the youth so as to stimulate their interest in the defense of the country and also to build up a reserve of manpower for the Armed Forces. Many of our cadets are serving the Forces in various capacities.

Two wings of NCC Infantry are there, namely:

- 1) Senior Division (Boys) 80 Seats
- 2) Senior Division (Girls) 50 Seats

The NCC cadets are trained under the guidance of Major Kamal Kishore and Lt. Kamaldeep Kour Associate NCC Officers of the college.

RULES AND REGULATIONS OF NCC

- Every enrolled NCC cadet shall have to undergo two parades of two- hour duration each in a week and is required to attend at least 40 parades in a year.
- All cadets shall have to put in 75% attendance at parades so as to become eligible for certificate exams.
- Enrolled cadets will have to attend at least one camp.
- Uniform issued to the cadets is to be used with great care. The uniforms are to be returned at the end of academic session to the concerned officers failing which permission will not be accorded to appear in the University examination.
- 'B' and 'C' certificate examinations are held annually for cadets in 2nd and 3rd year of NCC training respectively.
- Misbehavior and misconduct in NCC activities as adjudged by Associate NCC Officers can debar a cadet from appearing in the University examination.
- Enrolled students are covered by insurance against any mishap during the training period.

NATIONAL SERVICE SCHEME

- To foster a spirit of comradeship and love for humanity in general and rural folk in particular, facilities are provided to volunteers with a desire for social service to put in their best for alleviating the sufferings of the sick, the helpless and the down-trodden.
- The NSS squads work under the able guidance of Prof Samosh Kumar and Dr. Rippy Bawa (NSS Programme Officers) who guide them and chalk out programmes for voluntary social service.
- The College has two units of NSS, each consisting of 100 volunteers. Each unit functions under a Programme Officer. The students have to apply on a prescribed form for seeking admission to a unit.
- Students enrolled as NSS volunteers are required to put in at least 120 hours of social work and attend one ten-day camp to become eligible to receive a certificate.
- Besides regular camp at college level, a special camp at University level and a national Integration Camp are also organized every year during summer and winter vacations.

COLLEGE PUBLICATIONS

- 'Devika', the College Magazine.
- 'Devika', the College Newsletter.
- Prospectus cum Information Brochure.
- 'Quest' IQAC souvenir.

Nature Club

To nurture a spirit of compassion for nature and work towards preserving natural heritage, college has constituted a Nature club “Nav-Chetna” affiliated to WWF-Nature India, J&K Chapter. The interested students can register themselves as nature volunteers at the beginning of the session.

Heritage Club

In order to instill in the youth a spirit of preserving and promoting our culture heritage, the college has established Heritage Club. It organizes following activities to aware the students regarding various facets of heritage in association with various govt. and non-govt. organizations working in this field like INTACH.

- Exhibitions
- Extension lectures
- Workshops
- Seminars
- Competitions
- Heritage walk

Interested students can register themselves as volunteers of these clubs at the beginning of the session.

JIGYASA

A Lifelong Learning Club Jigyasa organizes many activities of significance for the youth like computer literacy, skill enhancement, brainstorming etc. This Club works in association with many other organizations working with the mission of skill development of the youth & social upliftment of the under-privileged classes. This unit has been conducting DST sponsored computer literacy program for the students every year for the last seven years. This course is certified by NIELIT (DOEACC). Awareness & Life Skill Programs are also organized by this Club.

TOUR AND PICNICS

Picnics, educational and subject tours, hiking and trekking expeditions are also organized from time to time.

STUDENTS' SUPPORT SERVICES

COLLEGE LIBRARY

The College library is housed in a newly constructed spacious building. It has more than 56,000 books on various subjects. Ours is a rich library where there is no dearth of latest books concerning the syllabi which are issued to the students under rules. Latest Magazines, Periodicals and Newspapers are displayed in the Reading room. Students are encouraged to make proper use of this facility in their free time. The IT-enabled reading room provides internet facility to the students.

LIBRARY RULES

- Books will be issued to a student on production of Library Borrower's Card which is issued to him/her at the start of the academic session by the librarian.
- Books lost or damaged in any way shall have to be replaced by the borrowers failing which double the cost of a book shall be charged. The borrower should satisfy himself/herself about the sound

condition of the book before leaving the counter. Books are issued for a period of 14 days only and a fine of Re. 1/- per book per day shall be charged after the due date for first 15 days and thereafter Rs 2/- per day.

- Reference books and current periodicals are not issued for use at home. However, these can be consulted within the library premises.
- Undergraduate students can borrow two books from the library. P.G. students are allowed to borrow three books at a time.
- Strict silence is to be observed in the Library and Reading rooms Students shall not take their personal books or belongings inside the library.

IDENTITY CUM LIBRARY CARD

- Every student on being admitted, shall be issued an Identity Card which he/she will carry on his/her person at all times and shall produce on demand, by any member of the College staff ,anywhere in the College premises.
- Students appearing for the University examination shall surrender their library card/borrower's cards before receiving Roll No. slip in Semester-II, IV & VI. Students failing to surrender their cards at that time shall be fined @ Rs. 125/- per student.
- The loss of the Identity Card should be reported immediately to the concerned authority.
- **A new Identity Card shall not ordinarily be issued. However after proper verification a duplicate Identity Card may be issued on a payment of Rs. 125/- as fine.**

SCHOLARSHIP AND FINANCIAL ASSISTANCE

There is a provision of scholarships for Scheduled Castes, Scheduled Tribes, Low Income groups, Other Social Castes, RBA, Frontier and Handicapped students. National Loan Scholarships and National Scholarships are awarded by the Government of India. Besides these, merit scholarships are also awarded to the deserving students by Jammu University. Over and above these scholarships, liberal help is given to the deserving students out of the Mutual Benefit Fund augmented by the State Government grants and UGC Funds. The college also recommends deserving eligible students for Post – matric scholarship given by Dept. of Social Welfare.

The grant and continuance of the scholarships is subject to the following conditions:

- Regular attendance
- Satisfactory conduct
- Production of Income Certificate
- Attested copy of the State Subject Certificate.

Scholarships shall be drawn only for the following period:-

- (a) Academic Session
- (b) Sanctioned holidays and Sundays
- (c) Permissible Leave

A student applying for scholarships is required to submit an application on a prescribed form which can be had from the College office. The students are advised to keep them updated regarding the notices about scholarships.

The income certificate of the father/ guardian should be issued by the Revenue Officer of the rank not less than the rank of Tehsildar. Parent/Guardian of the student applying for any scholarship must give an undertaking that in case his/her ward participates in strikes or any other subversive activity he/she will refund the amount of the scholarship received in one installment.

Scholarship Schemes:

Reference: HE/Scholarship Schemes/2019/14 Dated 13-02-2020

1. Ministry of Human Resources and Development

<https://scholarships.gov.in>

<https://mhrd.gov.in>

- I. Central Sector Scheme for Scholarships for colleges and universities students.
- II. Central Sector Interest Subsidy Scheme.
- III. Prime Minister's Special Scholar Scheme.

2. Ministry of Tribal Affairs

<https://tribal.nic.in>

- I. National Overseas Scholarship for ST students for studying abroad.
- II. National Fellowship and scholarship for Higher Education of ST students.

3. Ministry of Electronics and Information Technology

<https://meity.gov.in>

- I. Digital India Internship Scheme.
- II. Visvesvaraya PhD Scheme for Electronics & IT

4. Ministry of Information and Technology

<https://dst.gov.in>

- I. Women Scientists Scheme.
- II. DST-Young Scientist Fellowship Scheme.

5. Ministry of Minority Affairs

www.minorityaffairs.gov.in

- I. Mulana Azad National Fellowship for Minority Students.
- II. Padho Pardesh.
- III. Support for Students clearing Prelims conducted by UPSC, SSC & PSC.

6. Ministry of Social Justice and Empowerment.

www.socialjustice.in

7. State Department of Social Welfare, UT of J&K

www.jksocialwelfare.nic.in

- I. Post Matric Scholarship Scheme.
- II. Scholarship for Pahari Speaking Students.
- III. Post Matric Scholarship for Minority Students.

8. J&K Advisory Board for Development of Pahari Speaking People.

www.jkpahariboard.org

- I. Scholarship Scheme for Pahari Speaking Students.

➤ Besides, Ministry of Labour and Employment, GOI has introduced National Career and employment services which may be accessed on the address “ www.ncs.gov.in “.

BUS SERVICE

The daily College Bus Service is provided to the female students only. However, during study tours and picnics, the same can be used for the boys also. The following areas / routes are covered under this facility.

Campus-Domail-Industrial Estate-Air Force Station-Rown Domail -Campus

College Campus-Rehmbal-Tikri-College Campus.

The above routes are subject to change as per requirement.

COLLEGE HOSTEL

- ❖ Hostel facility is available for 100 male students in two Boys' Hostels, i.e., Tagore Hostel and Gaddi Sippy Hostel. Three students are accommodated in a room.
- ❖ Regarding admission, preference is given to the meritorious students, candidates coming from flung areas and those belonging to SC/ST, Back ward classes and backward areas. Some seats are reserved for the children of Defence Personnel. Admission in Gaddi Sippy Hostel is preferred to Gaddi Sippy community. The hostel functions under the supervision of the Warden who is guardian of all the inmates of the hostel.
- ❖ Students desiring admission to the hostel must apply on the prescribed form attached at the end of Prospectus. The applications are properly scrutinized and the shortlisted candidates are interviewed by the Hostel Admission Committee. Selected candidates shall pay the dues in full before they report to the Warden. No one is admitted before completing the necessary formalities. No hosteller shall be allowed to remain in the hostel if his monthly dues are not paid within 15 days from the date of announcement unless specially authorized by the Principal.

- ❖ Resident students will be required to sign receipts for items of furniture and other things issued to them. They will be responsible for any damage done to the hostel property. While leaving the hostel at the end of the term every student should hand over the charge of furniture of his room to the Hostel Warden. There is a Reading Room also where daily newspapers are available regularly. Meals are served in the Dining Hall only. No one is allowed to have meals in his room. Concession however may be made in the case of a boarder who is ill. The hostel mess is run on co-operative basis and is managed by the Mess Committee comprising students and the Warden.
- ❖ Students have to clear the mess charges by the 10th of each month.

- ❖ The hostel gates are opened at 5 a.m. in summer and at 6 a.m. in winter and are closed at 10 p.m. in summer and 9 p.m. in winter. Gates shall not be opened during the night except in case of emergency. No boarder shall be allowed to move out after the evening attendance is taken.

- ❖ Application for leave should be submitted to the Warden in person Boarders who remain absent without prior admission are liable to be expelled from the hostel. Any boarder staying away for the whole night without permission shall be fined Rs. 100/- for the first offence. If the offence is repeated second time, the fine will be doubled, third time he is liable to face disciplinary action which can include expulsion from the hostel.

- ❖ No guests/ relatives are allowed to reside in the hostel. Visitors are not allowed to enter the hostel. They are allowed only in the visitor's lounge. If this rule is broken the boarder is liable to be fined or expelled from the hostel.
- ❖ The hostlers are themselves responsible for the safety of their belongings. During vacations and long leave they shall remove all personal property from the premises of the hostel. The articles left in the premises without permission may be confiscated.
- ❖ The hostel authorities shall not be responsible for the loss or theft of any cash or valuables kept in the rooms of the boarders.
- ❖ Religious meetings, gatherings or functions are not allowed inside the hostel premises. No boarder is allowed to observe any religious ceremony even in his own room.
- ❖ No boarder is allowed any amusement which may disturb other boarders.
- ❖ Playing outdoor games in the corridors is prohibited.

Ragging in the hostel is strictly prohibited. Any student of the hostel indulging in ragging shall be strictly dealt with under rules.

- ❖ If a hostler is asked to vacate the hostel room on disciplinary or administrative grounds, he shall have to obey immediately, failing which the Warden shall break open the lock of the room and remove the belongings
- ❖ Any refundable dues shall be released only after all due payments have been made by the boarder. The claim for all such refunds should be made within six months from the date of leaving the hostel. No claim shall be entertained after that.
- ❖ Hostel fee and mess charges should be paid in advance.
- ❖ Hostel Fee and hostel security deposit is Rs. 2500/- + Rs 1000/- = Rs 3500/- per student.
- ❖ For hostel dues, students have to contact the Warden.
- ❖ Failures will not be provided room/rooms in the hostel.
- ❖ Use of Heaters/Electric appliances in the rooms is strictly banned.

The College authorities reserve the right to alter, amend or modify any of the existing rules without prior notice. Decision of the Principal in all the matters shall be final and binding.

COUNSELLING

- The college has arrangements for counselling of students especially for freshers. Guidance is provided by the experienced faculty to prevent ragging. Special anti - ragging squads are constituted for this purpose.

- Students are provided career counselling and necessary information for proper development, growth and placement.
- Emotional counselling is provided by senior faculty so that students overcome stress, tension and emotional problems and think positively for the overall development.

• **STUDENTS' INSURANCE**

- Insurance cover is provided for Rs. 4, 17,500/- under personal accident scheme. Students shall have to pay Rs 100 as one time premium for this, at the time of admission.

Other facilities include:

- Xerox facility (available in the Administrative Block)
- Parking
- Canteen
- Girls' Common room
- First -aid Facility
- Grievance Redressal Cell for students.
- Computer Laboratory
- Indoor Games
- Gymnasium
- Vehicle Parking

The Statutes/Scheme governing Choice Based Credit System at the under Graduate Level

CBCS PROGRAMME STRUCTURE REGULATIONS

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising **core, elective or skill based courses**.

Core Course: A course, which needs to be compulsorily studied by a candidate as a core requirement is termed as a Core course.

Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Project Work/Dissertation: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses (SEC)/Foundation Course: The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC)/Skill Enhancement Course (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They include ((i) Environmental Science, (ii) English/MIL Communication). These are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

AE Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

AE Elective Course (AEEC)/SEC: These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 2/4 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

CREDITS DISTRIBUTION

Courses having theory and practicals may incorporate 4 credits for theory paper and 2 credits for practicals (In case total credits are 6) and 2 credits for theory paper and 2 credits for practicals (In case total credits are 4) while courses having only practicals may have 2/4 credits as per the course requirement. Purely theory courses may incorporate 4 credits for theory and 2 credits for tutorials.

NOMENCLATURE OF UNDER GRADUATE COURSES

Nomenclature of courses shall be done in such a way that the course code shall consist of eight characters:

- ↳ The first character "**U**" stands for Under Graduate
- ↳ Next two characters will denote the course code
- ↳ Next character will signify the nature of the course(**T** for Theory, **P** for practical, **D** for project, **U** for tutorial)
- ↳ The succeeding character will denote whether the course is Core(**C**), Elective(**E**) or Skill/Ability Enhancement(**S**)
- ↳ The next character will denote the semester number
- ↳ Last two characters will denote the paper number

ADMISSION PROCESS UNDER CHOICE BASED CREDIT SYSTEM

ADMISSION RULES

❖ A student who has passed Higher Secondary Part-II Examination (12th Class) of the J&K Board of School Education or an examination recognized as its equivalent by the University of Jammu is eligible for admission to B.A/B.Sc./B.Com/BCA/BBA SEM-I.

❖ The admission schedule is announced every year along with detailed information.

Students seeking admission to B.A/B.Sc.P/B.Com SEM-I shall apply online. They should mention their choice of subject combinations in order of their preference as per the combinations available in the college.

CHANGE OF SUBJECT/STREAM IS NOT PERMISSIBLE AFTER ADMISSION.

❖ Selection list shall be drawn on the basis of merit i.e. marks obtained in class XIIth. *Mere mention in the Selection List does not entitle an applicant for admission.*

❖ Student belonging to the reserved categories as listed in SRO 294 dated 25-06-1994 shall get additional weightage of 5% marks (i.e. 30 marks out of total of 600), and these 30 marks shall be added to the total marks secured by the candidate provided he/she submits an attested copy of the valid relevant certificate issued by Competent Authority along with the application form. The selected candidates shall then fill in and submit the proper Admission Form. The online Print-outs duly signed by the parent/guardian in presence of Admission Committee shall be submitted to the College office on or before the last date. The applicants who do not submit the admission form with all the requisite certificates attached there with, or do not deposit the fee within time limit prescribed shall be dropped from the merit list and the next meritorious applicant shall be considered for admission. Subject to the availability of seats, a second or third merit list may be displayed.

❖ Admission to the PG courses in Chemistry, English and Hindi is done by University of Jammu, University Entrance Test (JUET) followed by counseling.

❖ A student, whose result is declared late by the J&K Board, may be admitted as per the Admission Rules of the University of Jammu, subject to the availability of seats. A student who is admitted in the

College and completes the minimum required attendance but either fails or does not appear in the ensuing University examination, will not be considered for admission in the same class again.

- ❖ A science student falling short of attendance will be given casual admission to attend practicals to earn eligibility in case there is a vacancy in the concerned dept. He/she shall have to deposit Rs.1000/2000 depending upon the number of practicals he/she attends.
- ❖ A student with a break in academic career will not be considered for admission in the college. However, the Principal may condone one year break in case of a student where he feels convinced about the reason leading to the break in studies. This, too, is subject to the availability of seats.
- ❖ A student after having been admitted, if remains continuously absent for 14 days, shall be struck off the college rolls and shall not be re-admitted to the same class during the same year. The year so wasted shall be counted as one gap year and shall be dealt with under appropriate clauses if he/she presents himself/herself for re-admission.
- ❖ No applicant for B.A./B.Sc.P/B.Com/BCA/BBA SEM-I can take up Mathematics/Statistics as a subject unless he/she has qualified the Higher Secondary Part-II or equivalent examination with Mathematics as one of the subjects. The students applying for English Literature as subject shall have at least 50% marks in General English.
- ❖ Admission to a particular stream shall be made purely on merit basis as per availability of seats.

- ❖ Students with re-appear in one or more subjects in the qualifying examination will not be admitted in UG-Sem I.

- ❖ The college of its own will not admit any student of Sem-III/Sem-V/BP-II/P-III who has passed BP-I/Sem-I/II from any recognized University other than Jammu University. Such inter- university migration cases will be admitted only on the production of NOC/ equivalent certificate issued by the University of Jammu.

Documents to be attached with the hard copy of the Admission Form

- ✓ Provisional/Transfer certificate issued by the Head of the Institution last attended (Original Only) in case of regular students and from J&K BOSE in case of private students.
- ✓ Marks certificate of the class last passed (two self attested photocopies)
- ✓ Character certificate issued by the Head of the Institution last attended (Original only)
- ✓ **In case of Private candidates, a character certificate signed by a First Class Magistrate/Panchayat Sarpanch/MLA/SHO of the area to which the student belongs to or a Gazetted Officer shall be submitted in original.**
- ✓ Three copies of recent passport size photograph.
- ✓ Date of Birth Certificate (two self attested photocopies)
- ✓ Reserved Category certificate from the competent authority as stated in SRO-126/294 (original & Two self attested photocopies thereof)
- ✓ Students passing from school board/University other than J&K Board of School Education/Jammu University are required to produce the migration certificate in original and two self attested Photocopies thereof.

CAUTION: STUDENTS SEEKING ADMISSION ARE ADVISED TO BRING ALL ORIGINAL CERTIFICATES AT THE TIME OF ADMISSION FOR VERIFICATION PURPOSE.

Note: The admission process is governed by University of Jammu Statutes-For detail kindly refer to University calendar volume-I on University website www.jammuuniversity.in/uni_calender.asp

Certificates issued by the College to the outgoing students.

- ✓ Provisional Certificate
- ✓ Character Certificate
- ✓ College Leaving Certificate / Bona fide student certificate.
- ✓ In addition to these, Marks Card and Degree certificates are issued by the Jammu University in due course of time and distributed to the students through the college.

Students seeking various certificates should submit their applications in advance and are required to produce a 'No Demand Certificate' from the Library and the concerned Departments including NCC, NSS and Physical Education Department. Duplicate copies may be issued on payment as notified from time to time.

ADMISSION TO POST GRADUATE (PG) COURSES

Admission to PG Courses in Chemistry, English and Hindi shall be governed by the eligibility/admission rules and regulations of the University of Jammu as described in the University Admission Brochure in vogue from time to time.

ELIGIBILITY CRITERIA

Ref: University of Jammu, Jammu notification vide no. Admissions/20/1788-1885 dated 29-07-2020

Admission to the different programmes of Under graduate courses shall be on the basis of merit subject to availability of seats

B.A./B.Sc./B.Com.(General) Programme

Admission to Semester-I of Three Year B.A./B.Sc./B.Com. (General) Course shall be open to a candidate having passed the Higher Secondary Part-II (10+2 Pattern) examination(in full subjects) of the Jammu and Kashmir State Board of School Education, CBSE or an examination recognized as equivalent thereto subject to the availability of seats & if otherwise found eligible.

Bachelor of Business Administration (BBA) Programme

Admission to Semester-I of the Three Year BBA Course, shall be open to a candidate who having passed Higher Secondary Part-II (10+2 pattern) examination(in full subjects) of the J&K State Board of School Education, CBSE or an examination recognized as equivalent thereto and has obtained at least 50% of the aggregate marks in the qualifying examination in case of General Category candidates and 45% marks in case of SC/ST candidates.

Bachelor of Computer Applications (BCA) Programme

Admission to Semester-I of Three Year BCA Course shall be open to those candidates having passed the Higher Secondary Part-II (10+2 pattern) examination of the J&K State Board of School Education, CBSE or an examination recognized as equivalent thereto with Mathematics as one of the elective subjects and has obtained atleast 50% of the aggregate marks in the qualifying examination in case of General Category candidates and 45% marks in case of SC/ST candidates.

SUBJECTS OFFERING

Except in the case of Geology and Geography no candidate for the B.Sc. Semester-I examination, under the CBCS, shall take up any subject unless he had taken up same subject in Higher Secondary Part-II of 10+2 pattern or an equivalent examination, provided that a candidate having passed Higher Secondary Part-II examination with-

(i) A student having studied any of the Biology based subjects in Hr Sec Part II as a subject will be eligible to take up Botany or Zoology or Biotechnology or Sericulture or Fisheries

(ii) Mathematics and Physics as subjects will be eligible to take up Electronics in the B.Sc.

Semester-I.

- a) No candidate will offer Mathematics/Applied Mathematics/Statistics for B.A./B.Sc. Semester-I Course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.
- b) No candidate will be admitted to the B.Com. Semester-I Course unless he/she has passed Higher Secondary Part-II (10+2 Pattern) examination with Commerce stream.
- c) Provided that a candidate after having passed Higher Secondary Part-II examination in stream other than Commerce stream with at least 50% marks in the aggregate shall be allowed to seek admission to the B.Com. Semester-I.
- d) No candidate will be admitted to the B.Sc. Home Science stream Semester-I examination unless the candidate had taken up Home Science stream or Home Science as an elective subject or Science group of subjects in the Higher Secondary Part-II (10+2 Pattern) examination or an examination recognized equivalent thereto.
- e) A candidate for the B.A./B.Sc. Semester-II, III, IV, V and VI Examinations shall have to opt for the subjects prescribed in the CBCS under the new pattern of courses.

Provided that candidate shall not be allowed to change the stream from Science to Arts, Commerce to Arts or Science/Arts to Commerce. However, the candidate may opt for the Electives and Skill Based Courses prescribed in the CBCS.

- f) In case of B.Com./B.Sc. Home Science stream, a candidate shall have to opt the subjects prescribed for the course by the Academic Council.
- g) No candidate will opt Statistics for B.A./B.Sc. Semester-I unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics/Business Mathematics/ Statistics.

Admission to Four Year Undergraduate Programme (FYUP) in the affiliated Colleges under National Education Policy (NEP-2020)

The following instructions are being issued to all the affiliated colleges for admitting students to the Undergraduate Degree Programme under National Education Policy (NEP 2020) during the academic session 2022-23.

Subject Combinations

1. **Major Course:** Any subject in a discipline in which student wants to graduate for 3 years bachelor degree or 4 years bachelor degree with honours/research (**Annexure-I**).
2. **Minor Course:** Any subject other than major available in the college within same discipline (**Annexure-I**).
3. **Multidisciplinary Course (MD):** Any subject of student's choice which is of interdisciplinary nature from faculties other than Major and Minor.
4. **Ability Enhancement Course (AEC):** It may be Modern Indian Language (MIL), English Language (General), Communication Skill, Mathematical Ability.
5. **Skill Enhancement Course (SEC):** Two credits course each from 1st to 3rd semesters. The courses shall be chosen from the basket of courses from NSQF as notified by the University of Jammu. The University Departments/respective Board of Studies can propose new courses in addition to NSQF.
6. **Value Added Courses (VAC):** Four credits comprising of two courses (02 credits each) in 1st and 2nd semester(s) are compulsory courses.
 - (a) Understanding India
 - (b) Environmental Science and Education
 - (c) Digital Technology
 - (d) Health and Wellness

In addition to the above, there will be two optional courses of two credits each in 3rd and 4th semester(s) out of the following:

- (a) Community Engagement
- (b) National Cadet Corp (NCC)
- (c) National Service Scheme (NSS)
- (d) Sports
- (e) Cultural
- (f) Yoga Education

(These optional courses are to be offered by the college subject to the availability of faculty/infrastructure).

7. All the Principals of the degree colleges (Govt. and Private) are requested to ensure that the list of the major, minor, multidisciplinary and other courses alongwith intake capacity shall be made available on their website.
8. Students will choose major, minor, multidisciplinary and other courses at the time of their admissions. The admission shall be made according to the merit, subject to the seats available in the respective course.
9. The eligibility criteria for admission in various disciplines and fee shall be as per the statutes in vogue.

List of subjects and disciplines for the Four Year Undergraduate Programme (FYUP) under National Education Policy (NEP-2020)

A. Major/Minor subjects

I. Natural Science

1. Bio-Chemistry
2. Bio-informatics
3. Biotechnology
4. Botany
5. Chemistry
6. Computer Applications
7. Electronics
8. Food Science and Quality Control
9. Geography
10. Geology
11. Home Science
12. Industrial Fish and Fisheries
13. Information Technology
14. Mathematics
15. Physics
16. Sericulture
17. Statistics
18. Zoology

II. Arts and Humanities

1. Arabic
2. Business Management
3. Computer Applications
4. Dogri
5. English Literature
6. Geography
7. Hindi
8. Home Science
9. Information Technology
10. Kashmiri
11. Marketing Management
12. Mathematics
13. Music
14. Persian
15. Punjabi
16. Sanskrit
17. Statistics
18. Urdu

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III. Social Science and Behavioral Science

1. Economics
2. Education
3. History
4. Islamic Studies
5. Library Science
6. Philosophy
7. Physical Education
8. Political Science
9. Psychology
10. Public Administration
11. Social Work
12. Sociology

IV. Commerce and Management

- | | | |
|-------------------------------|---|------------------|
| 1. Accounting and Finance | } | for B.Com Degree |
| 2. Business Regulations | | |
| 3. Business Studies | | |
| 4. Human Resources Management | } | for BBA Degree |
| 5. Financial Management | | |
| 6. Marketing | | |
| 7. Production and Operations | | |

V. Computer Applications

- | | | |
|-------------------------|---|----------------|
| 1. Web Technology | } | for BCA Degree |
| 2. Data Science | | |
| 3. Software Development | | |

B. Multidisciplinary (MD) subjects

I. Natural Science

1. Bio-Chemistry
2. Bio-informatics
3. Biotechnology
4. Botany
5. Chemistry
6. Computer Applications
7. Electronics
8. Food Science and Quality Control
9. Geography
10. Geology
11. Home- Science
12. Industrial Fish and Fisheries

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13. Information Technology
14. Mathematics
15. Physics
16. Sericulture
17. Statistics
18. Zoology

II. Arts and Humanities

1. Arabic
2. Business Management
3. Computer Applications
4. Dogri
5. English
6. Functional English
7. Geography
8. Hindi
9. Hindi Literature
10. Home Science
11. Information Technology
12. Kashmiri
13. Marketing Management
14. Mathematics
15. Music
16. Persian
17. Punjabi
18. Sanskrit
19. Statistics
20. Urdu

III. Social Science and Behavioral Science

1. Economics
2. Education
3. History
4. Islamic Studies
5. Library Science
6. Philosophy
7. Physical Education
8. Political Science
9. Psychology
10. Public Administration
11. Social Work
12. Sociology

IV. Commerce and Management

1. Accounting and Finance
2. Business Regulations
3. Business Studies

} for B.Com Degree

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- 4. Human Resources Management
 - 5. Financial Management
 - 6. Marketing
 - 7. Production and Operations
- } for BBA Degree

V. Computer Applications

- 1. Web Technology
 - 2. Data Science
 - 3. Software Development
- } for BCA Degree

Note:-

- (i) The students will opt Major and Minor Courses from the same discipline. However, the multidisciplinary course/s of 03 credits Foundation Course to be chosen from the disciplines other than Major and Minor.
- (ii) The students pertaining to BCA Degree can't opt for Computer Applications Course as Multidisciplinary subject.

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Course Framework of the Four Year Undergraduate Programme (FYUGP) under National Education Policy (NEP)-2020

Semester	Semester-1	Semester-2	Semester-3	Semester-4	Semester-5	Semester-6	Semester-7	Semester-8
Courses	Certificate		UG Diploma		UG Degree (3 yrs)		4 YR UG Honours	
Major	4-Credits (100 Levels)	4-Credits (100 Levels)	8-Credits (2 Courses) (200 Levels)	16-Credits (4 Courses) (200 Levels)	14-Credits (3 courses- 4-Credits, 1-Course- 2 Credits) (200 Levels)	16-Credits (4 courses- 4-Credits) (200 Levels)	16-Credits (400 Levels)	16-Credits (400 Levels)
Minor	4-Credits (100 Levels)	4-Credits (100 Levels)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)
Course from other disciplines as Multidisciplinary(MD) Foundation Course	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----
Ability Enhancement Course (AEC)	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----
*ML, English Language (General), Communication Skills, Mathematical Ability	-----	-----	-----	-----	-----	-----	-----	-----
Skill Enhancement Courses (SECY)	2-Credits	2-Credits	2-Credits	-----	2-Credits (Summer internship)	-----	-----	12-Credits (Research Project/ Dissertation)
Value added Courses (VAC)	4-Credits (2 courses of 2 credits each)	4-Credits (2 courses of 2 credits each)	2-Credits ("optional")	2-Credits ("optional")	-----	-----	-----	-----
Understanding India, Environmental Science & Education, Digital Technology, Health and Wellness	-----	-----	-----	-----	-----	-----	-----	-----
Total Credits (120 Credits) - 3Yr UG Degree + 4 credits optional (150 Credits) - 4 Yr UG Degree + 4 credits optional	20-Credits	20-Credits	20-Credits + 2-Credits (optional)	20-Credits + 2-Credits (optional)	20-Credits	20-Credits	20-Credits	20-Credits

*ML, includes Hindi, Drajt, Urdu and Panchajali
 **Value Added Optional Courses: Community Engagement, NCC, NSS, Sports, Culture & Yoga
 Note- Prerequisite levels in semesters/for subjects (Minor/Major) are extension of the binary programme and is an integral (2+1) credit course i.e. 3 credits of every one 1 credit of Prerequisite/extension except in 02 credits Major course of 5th Semester.

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Credit plan of the Four Year Undergraduate Programme (FYUP) under National Education Policy (NEP-2020)

<p>1. Major Course Each student will study for a) 62 Credits in Major for Three Year Graduation b) 94 Credits in Major for Four Year Graduation (Honours) c) 82 Credits in Major for Four Year Graduation (Honours) with Research Major Course can be chosen from any subject from the following five disciplines I. Natural Science II. Social Science and Behavioural Science III. Arts and Humanities IV. Commerce and Management V. Computer Applications</p>
<p>2. Minor Course* Each student will study a) 24 credits of Minor course for Three Year Graduation from 1st to 6th semester (4 Credits in each Semester) b) 32 Credits of Minor in same subject for Four Year Graduation (Honours) with Research</p>
<p>3. Multidisciplinary Courses from other disciplines (Foundation Courses) 9 Credits of Multidisciplinary Courses of 03 credits each from 1st to 3rd semesters from disciplines other than Major and Minor.</p>
<p>4. Ability Enhancement Course (AEC): Modern Indian Languages (MIL)- Hindi, Dogri, Urdu & Punjabi; English language (General), Communication Skill and Mathematical Ability 9 Credits of AEC Courses of 03 Credits each from 1st to 3rd Semester.</p>
<p>5. Skill Enhancement Courses (SEC) 6 credits of Skill Enhancement Courses (SEC) of 2 Credits each from 1st to 3rd Semester The courses shall be chosen from the basket of courses from NSQF as notified by the University of Jammu. The University Departments/respective Board of Studies can propose new courses in addition to NSQF.</p>

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6. (A) Value Added Courses (VAC) (Compulsory Courses)
4 credits courses comprising of 2 courses in each 1st and 2nd Semester

- (a) Understanding India (b) Environmental Science and Education
(c) Digital Technology (d) Health and Wellness

(B) Value Added Courses (VAC) (Optional Courses)
2 credits courses in each 3rd and 4th Semester

- (a) Community Engagement (b) National Cadet Corp (NCC)
(c) National Service Scheme (NSS) (d) Sports
(e) Cultural (f) Yoga Education

7. Summer Internship

Each student is required to undergo 2 credits of internship in 5th semester.
The details of the Summer Internship shall be notified separately.

8. Research Project/Dissertation

Students pursuing Under Graduate Degree with research shall be required to undergo a Research Project/Dissertation of 12 credits in 8th semester.

Credit Summary:

1 Year Certificate = minimum 40 credits

2 Year Diploma = minimum 80 credits

3 Year Degree = 120 credits

4 Year Degree = 160 credits

- * **Note:** Student/s can swap between Minor and Major at the start of 3rd Semester only if vacancy/s available after following procedure laid down for the purpose. The college shall notify the vacancy/s which are to be filled in order of merit out of the applicants.

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SUBJECTS COMBINATIONS

FEE STRUCTURE OF BA/B.Sc./B.Com./BBA/BCA SEM-III & SEM-IV FOR THE SESSION 2022-23

UNDER CHOICE BASED CREDIT SYSTEM

Medical

Code	Subject Combination	Total (Rs)
S1	Chemistry, Botany, Zoology, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S2	Botany, Zoology, Sericulture, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S3	Chemistry, Zoology, Sericulture, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S4	Chemistry, Botany, Sericulture, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S5	Chemistry, Botany, Bio-Technology, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S6	Chemistry, Zoology, Bio-Technology, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0

Non-Medical

Code	Subject Combination	Total (Rs)
S7	Chemistry, Physics, Mathematics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S8	Chemistry, Mathematics, Geography, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S9	Physics, Mathematics, Computer Application, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S10	Physics, Mathematics, Statistics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S11	Physics, Mathematics, Electronics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S12	Physics, Mathematics, Geography, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S13	Geology, Geography, Mathematics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S14	Geology, Physics, Mathematics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0
S15	Geology, Chemistry, Mathematics, Communication English/Hindi/Urdu/Dogri-3&4, SEC 1&2	0

B. Com.

Code	Subject Combination	Total (Rs)
B-1	SEM-III Fundamentals of Business Communication, Corporate Accounting, Indian Contracts Act, SEC-1 SEM-IV Business Communication Skills and Development, Direct Tax Laws, Corporate Loss, SEC-2	7250

B.C.A

Code	Subject Combination	Total (Rs)
BCA-1	Semester-III: Maths-3, Fundamentals of Operating System, Data Base Management System, Practical Based on Oracle, PL/SQL, SEC-1 Semester-IV: Maths-4, Computer Networks and Internet, Objects Oriented Programming Using C++, XML	20130

B.B.A

Code	Subject Combination	Total (Rs)
BBA-1	SEM-III Cost Accounting, Macro Economics, Human Resources Management, SEC-1 and GE-1 SEM-IV Financial Management, Principles of Marketing, Business Research, SEC-2 and GE-2	13210

B.A

Code	Subject Combination	Total (Rs)
A1	English/Hindi/Urdu/Dogri-1&2,Mathematics,Geography, SEC 1&2	0
A2	English/Hindi/Urdu/Dogri-1&2,Mathematics,Economics, SEC 1&2	0
A3	English/Hindi/Urdu/Dogri-1&2,Statistics,Economics, SEC 1&2	0
A4	English/Hindi/Urdu/Dogri-1&2,Psychology,Sociology, SEC 1&2	0
A5	English/Hindi/Urdu/Dogri-1&2,Psychology,Political Science, SEC 1&2	0
A6	English/Hindi/Urdu/Dogri-1&2,Political Science, Geography, SEC 1&2	0
A7	English/Hindi/Urdu/Dogri-1&2,Buisness Management, Statistics, SEC 1&2	0
A8	English/Hindi/Urdu/Dogri-1&2,Buisness Management, Economics, SEC 1&2	0
A9	English/Hindi/Urdu/Dogri-1&2,Political Science, English literature, SEC 1&2	0
A10	English/Hindi/Urdu/Dogri-1&2,Sociology,Geography, SEC 1&2	0
A11	English/Hindi/Urdu/Dogri-1&2,Sociology,Music, SEC 1&2	0
A12	English/Hindi/Urdu/Dogri-1&2,Education,Music, SEC 1&2	0
A13	English/Hindi/Urdu/Dogri-1&2,Education,Political Science, SEC 1&2	0
A14	English/Hindi/Urdu/Dogri-1&2,Education,Sociology,EVS, SEC 1&2	0
A15	English/Hindi/Urdu/Dogri-1&2,History,Sociology,EVS, SEC 1&2	0
A16	English/Hindi/Urdu/Dogri-1&2,History,Political Science, SEC 1&2	0
A17	English/Hindi/Urdu/Dogri-1&2,History,Geography, SEC 1&2	0
A18	English/Hindi/Urdu/Dogri-1&2,Functional English, English Literature, SEC 1&2	0
A19	English/Hindi/Urdu/Dogri-1&2,Philosophy, Psychology, SEC 1&2	0
A20	English/Hindi/Urdu/Dogri-1&2,Philosophy, Political Science, SEC 1&2	0
A21	English/Hindi/Urdu/Dogri-1&2,Philosophy, Sociology, SEC 1&2	0

FEE STRUCTURE OF BA/B.Sc./B.Com./BBA/BCA SEM-V & SEM-VI FOR THE SESSION 2022-23

UNDER CHOICE BASED CREDIT SYSTEM

Medical

Code	Subject Combination	Total (Rs)
S1	Chemistry, Botany, Zoology DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S2	Botany, Zoology, Sericulture DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S3	Chemistry, Zoology, Sericulture DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S4	Chemistry, Botany, Sericulture DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S5	Chemistry, Botany, Bio-Technology DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S6	Chemistry, Zoology, Bio-Technology DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0

Non-Medical

Code	Subject Combination	Total (Rs)
S7	Chemistry, Physics, Mathematics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC	0

	3&4	
S8	Chemistry, Mathematics, Geography, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S9	Chemistry, Mathematics, Statistics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S10	Physics, Mathematics, Computer Application, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S11	Physics, Mathematics, Statistics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S12	Physics, Mathematics, Electronics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S13	Physics, Mathematics, Geography, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S14	Geology, Geography, Mathematics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S15	Geology, Physics, Mathematics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0
S16	Geology, Chemistry, Mathematics, DSE 1-6, Communication English/Hindi/Urdu/Dogri-5&6, SEC 3&4	0

B. Com.

Code	Subject Combination	Total (Rs)
B-1	SEM-V: Communication English/Hindi-5, SEC-3, DSE-1-2 & GE-1 SEM-VI: Communication English/Hindi-6, SEC-4, DSE-3-4 & GE-2	7250

B.C.A

Code	Subject Combination	Total (Rs)
BCA-1	SEM-V: SEC-3-4, DSE-1-3 SEM-VI: SEC-5, DSE-4-6	20130

B.B.A

Code	Subject Combination	Total (Rs)
BBA-1	SEM-V: Core-Management Science, Management Accounting; DSE 1-2 SEM-VI: Core-Business Policy, Strategy & Markets, Summer Training Reports & Viva-Voce; DSE-3-4	13210

B.A

Code	Subject Combination	Total (Rs)
A1	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4 ,Mathematics, Geography, GE 1-2	0
A2	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Mathematics,Economics, GE 1-2	0
A3	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Music,Economics, GE 1-2	0
A4	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Statistics,Economics, GE 1-2	0
A5	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4 Psychology, Sociology, GE 1-2	0
A6	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Psychology,Economics, GE 1-2	0
A7	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Psychology,Political Science, GE 1-2	0
A8	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Psychology,Mathematics, GE 1-2	0
A9	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Geography,Economics, GE 1-2	0
A10	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Political Science, Geography, GE 1-2	0
A11	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Buisness Management, Statistics, GE 1-2	0
A12	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Buisness Management, Economics, GE 1-2	0
A13	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4,Political Science, English literature,	0

	GE 1-2	
A14	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Sociology, Geography, GE 1-2	0
A15	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Sociology, Music, GE 1-2	0
A16	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Sociology, Political Science, GE 1-2	0
A17	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Education, Music, GE 1-2	0
A18	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Education, Political Science, GE 1-2	0
A19	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Education, Sociology, GE 1-2	0
A20	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, History, Sociology, GE 1-2	0
A21	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, History, Political Science, GE 1-2	0
A22	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, History, Geography, GE 1-2	0
A23	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Functional English, English Literature, GE 1-2	0
A24	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Philosophy, Psychology, GE 1-2	0
A25	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Philosophy, Political Science, GE 1-2	0
A26	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Philosophy, Sociology, GE 1-2	0
A27	Communication English/Hindi/Urdu/Dogri-5&6, SEC-3&4, Philosophy, English Literature, GE 1-2	0

Note:

- ❖ An additional amount of Rs. 880/- will be charged extra from those candidates who passed 12th from Boards other than the J&K Board of School Education.
- ❖ The above fee includes Exam. Fee, University Fee, and cost of Exam form etc.
- ❖ The fee includes an Insurance cover also.
- ❖ Bus Fuel charges of Rs. 600/- per student will be charged from all the girls at the time of admission. The charges will be non-refundable.
- ❖ Late Fee for
 Within 10 days after the last date prescribed for admission = Rs. 320/-
 The VC Permission = Rs. 2910/-
- ❖ **This above fee structure is subject to change in case fresh University notification / Govt. orders are issued.**

**DETAILED SUBJECT COMBINATIONS OF BA SEM-V & SEM-VI FOR THE SESSION 2022-23
 UNDER CHOICE BASED CREDIT SYSTEM**

Code	Select AEC Course studied in Sem-I & II	Select any two out of three Courses studied in Sem-III & IV	Select any one Generic Elective Course			Skill Enhancement Course (Select any one)	
			GE Course	Sem-V	Sem-VI	Sem-V	Sem-VI
A1	Communication English/Hindi/Urdu/Dogri-5&6	Mathematics, Geography & MIL	History Education	UHTTE-503 UEDTE-503	UHTTE-603 UEDTE-603	Urdu	Urdu
A2	Communication English/Hindi/Urdu/Dogri-5&6	Mathematics, Economics & MIL	Geography	UGOTE-504	UGOTE-604	Hindi	Hindi
A3	Communication English/Hindi/Urdu/Dogri-5&6	Music, Economics & MIL				Sociology	Sociology
A4	Communication English/Hindi/Urdu/Dogri-5&6	Statistics, Economics & MIL	Sociology Geography	USOTE-503 UGOTE-504	USOTE-603 UGOTE-604	Psychology	Psychology
A5	Communication English/Hindi/Urdu/Dogri-5&6	Psychology, Sociology & MIL	Education	UEDTE-503	UEDTE-603	Mathematics	Mathematics
A6	Communication English/Hindi/Urdu/Dogri-5&6	Psychology, Economics & MIL	Pol. Science Music	UPSTE-502 UMUTE-504	UPSTE-602 UMUTE-604	History	History
A7	Communication English/Hindi/Urdu/Dogri-5&6	Psychology, Political Science & MIL	Sociology Education	USOTE-503 UEDTE-503	USOTE-603 UEDTE-603	Education	Education
A8	Communication English/Hindi/Urdu/Dogri-5&6	Psychology, Mathematics & MIL	Education Pol. Science	UEDTE-503 UPSTE-502	UEDTE-603 UPSTE-602	Pol. Science	Pol. Science
A9	Communication English/Hindi/Urdu/Dogri-5&6	Geography, Economics & MIL	Education Pol. Science Sociology	UEDTE-503 UPSTE-502 USOTE-503	UEDTE-603 UPSTE-602 USOTE-603	Dogri	Dogri
A10	Communication English/Hindi/Urdu/Dogri-5&6	Political Science, Geography & MIL	Education Sociology	UEDTE-503 USOTE-503	UEDTE-603 USOTE-603	Geography	Geography
A11	Communication English/Hindi/Urdu/Dogri-5&6	Business Management,	Education Economics	UEDTE-503 UECTE-504	UEDTE-603 UECTE-604	English	English

A12	Communication English/Hindi/Urdu/Dogri-5&6	Statistics & MIL Business Management, Economics & MIL	Geography Pol. Science Music	UGOTE-504 UPSTE-502 UMUTE-504	UGOTE-604 UPSTE-602 UMUTE-604
A13	Communication English/Hindi/Urdu/Dogri-5&6	Political Science, Eng. Lit. & MIL			
A14	Communication English/Hindi/Urdu/Dogri-5&6	Sociology, Geography & MIL	Education Pol. Science History	UEDTE-503 UPSTE-502 UHTTE-503	UEDTE-603 UPSTE-602 UHTTE-603
A15	Communication English/Hindi/Urdu/Dogri-5&6	Sociology, Music & MIL	Education History	UEDTE-503 UHTTE-503	UEDTE-603 UHTTE-603
A16	Communication English/Hindi/Urdu/Dogri-5&6	Sociology, Political Science & MIL	History	UHTTE-503	UHTTE-603
A17	Communication English/Hindi/Urdu/Dogri-5&6	Education, Music & MIL	History Sociology	UHTTE-503 USOTE-503	UHTTE-603 USOTE-603
A18	Communication English/Hindi/Urdu/Dogri-5&6	Education, Political Science & MIL	History Sociology Economics	UHTTE-503 USOTE-503 UECTE-504	UHTTE-603 USOTE-603 UECTE-604
A19	Communication English/Hindi/Urdu/Dogri-5&6	Education, Sociology & MIL	Pol. Science History	UPSTE-502 UHTTE-503	UPSTE-602 UHTTE-603
A20	Communication English/Hindi/Urdu/Dogri-5&6	History, Sociology & MIL	Education Pol. Science	UEDTE-503 UPSTE-502	UEDTE-603 UPSTE-602
A21	Communication English/Hindi/Urdu/Dogri-5&6	History, Political Science & MIL	Sociology Geography	USOTE-503 UGOTE-504	USOTE-603 UGOTE-604
A22	Communication English/Hindi/Urdu/Dogri-5&6	History, Geography & MIL	Sociology Economics Education	USOTE-503 UECTE-504 UEDTE-503	USOTE-603 UECTE-604 UEDTE-603
A23	Communication English/Hindi/Urdu/Dogri-5&6	Functional English, Eng. Lit. & MIL	Sociology Economics Education	USOTE-503 UECTE-504 UEDTE-503	USOTE-603 UECTE-604 UEDTE-603
A24	Communication English/Hindi/Urdu/Dogri-5&6	Philosophy, Psychology & MIL	Education Pol. Science	UEDTE-503 UPSTE-502	UEDTE-603 UPSTE-502
A25	Communication English/Hindi/Urdu/Dogri-5&6	Philosophy, Political Science & MIL	Education Sociology	UEDTE-503 USOTE-503	UEDTE-603 USOTE-603
A26	Communication English/Hindi/Urdu/Dogri-5&6	Philosophy, Sociology & MIL	Economics Education	UECTE-504 UEDTE-503	UECTE-604 UEDTE-603
A27	Communication English/Hindi/Urdu/Dogri-5&6	Philosophy, English Literature & MIL	Economics Education	UECTE-504 UEDTE-503	UECTE-604 UEDTE-603

SCHEME OF EXAMINATION/ASSESSMENT

The evaluation of each course shall contain two parts: Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).

The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of evaluating the internal assessment is vested on the teacher(s) who teaches the course. There will be University Examinations at the end of each semester for both theory and Practical. Semester End Examinations for all theory papers shall be got set/ prepared by the Controller of Examinations as per existing norms and evaluation of all theory papers courses shall be done by eligible faculty members of a cluster of colleges to be formed by all the colleges of a district, under the supervision and coordination of the Controller of Examination. When there is a single college in a district it has the liberty either to join the nearest cluster or form a new cluster with a similarly placed college of an adjacent district. Principal of the college where an evaluation centre shall be established shall prepare the panel of Evaluators and Head Examiners. 5-10% of the answer scripts evaluated by each evaluator may be got revised at random through the Head Examiners, in case of all courses.

20% of the marks allotted to each theory paper and 50% of the marks allotted to each practical paper including field work/ project work/ dissertation, wherever prescribed, shall be reserved for internal assessment. The evaluation of a candidate shall be awarded and record thereof maintained in

accordance with the Regulations prescribed for the purpose under the amended scheme governing CBCS at UG level for the academic session 2017-18 as per the following:

Paper having theoretical content only

1. All 6 credits on lecture basis
Or
2. 4 credits on lecture basis plus 2 credits on tutorial basis

Paper having Practical content only

Four credits on theory basis

Plus

Two credits on practical basis

One Credit in case of theory and tutorial is one hour duration for fifteen working days (periods) or 23 periods of 40 minutes duration.

One credit in case of practical is two hour duration for fifteen working days or 45 periods of 40 minutes duration.

Theory Examinations (Modified vide notification no. F.Acd/II/17/512-1642 Dated: 04-05-2017)

- ❖ Each theory paper/course shall be of 100 marks.
- ❖ 20% of which shall be reserved for internal assessment.
- ❖ 80% of which shall be reserved for External Examinations to be conducted by the University/College.
- ❖ The External Examinations in theory shall consist of following
 1. Five(5) short answers to the questions representing all units/syllabi, i.e., at least one from each unit (without details explanation) having 70-80 words in approximately 6 minutes and having 3 marks for each answer to the question **(All compulsory)**.
 2. Five(5) medium answers to the questions representing all units/syllabi, i.e., at least one from each unit (with explanation) having 250-300 words in approximately 12 minutes and having 7 marks for each answer to the question **(All compulsory)**.
 3. Four/Five(4/5) long answers to the questions **(two to be attempted)** representing all units/syllabi, i.e., at least one from each unit with detailed analysis/explanation/critical evaluation/solution to the stated problem within 500-600 words in approximately 30 minutes and having 15 marks for each answer to the question.

Time duration 2^{1/2} hours only.

Internal Assessment

The Internal assessment under Choice Based Credit System shall comprise two parts.

Part A: Total weightage to this part shall be 50% of internal assessment marks, i.e., 10% of the total marks or 10 marks out of 20 marks reserved for internal assessment. It will have eight short questions selecting at least three from each of the two/three units (50% of syllabus) covered. A candidate has to attempt any five and each question carries 2 marks.

Part B: Total weightage to this part shall be 50% of internal assessment marks, i.e., 10% of the total marks or 10 marks out of 20 marks reserved for internal assessment. It will have two Long questions questions selecting one each from first two units (50% of syllabus)

covered. A candidate have attempt any one question and the question shall carry 10 marks.

Time duration one hour.

Practical Examination

50% Internal

50% External

Internal

- a) 20 percent attendance
- b) 20 percent Viva Voce
- c) 40 percent practical work/Book based on the practical done as per time table (Day to day performance)
- d) 20 percent internal test (to be conducted by the class teacher or a committee of subject teacher constituted by Principal of the college)

External

- a) 80 percent of practical paper and
- b) 20 percent for Viva Voce

Note: Total marks in practical shall be 50 only

Total marks in case of project work shall be divided into 80 percent for project work and 20 percent for presentation/Viva Voce

In case of failure/re-appear category the Internal Assessment earned by the candidate as a regular student shall be carried forward to the subsequent examination.

COURSE STRUCTURE FOR UNDERGRADUATE PROGRAMME UNDER CHOICE BASED CREDIT SYSTEM

B.A/B.Com. (General Course)				B.Sc. (General Course)			BBA			BCA			
Nature of Course	No. of Course	Credits per course	Total Credits	No. of Course	Credits per course	Total Credits	No. of Course	Credits per course	Total Credits	Nature of Course No. of Course	No. of Course	Credits per course	Total Credits
*C	12	06	72	12	06	72	14	06	84	*C	04	06	24
**AEC	06	02	12	08	02	16	04	02	08	*C	12	04	48
***SEC	04	04	16	04	04	16	02	04	08	**AEC	04	02	08
****DS	04	06	24	06	06	36	04	06	24	***SEC	04	04	16
*****GE	02	06	12	Nil			04	06	24	***SEC	01	10	10
Total	28		136	30		140	23		148	****DS	02	06	12
										****DS	03	04	12
										E	01	02	02
										****DS			
										E			
										Total	31		132

- *C= Core Course
- ** AECC= Ability Enhancement Compulsory Course
- *** SEC= Skill Enhancement Course
- ****DSE= Discipline Specific Elective
- *****GE= Generic Elective

PROMOTION TO NEXT SEMESTER

(i) A student will be eligible for promotion from Semester-I to II, Semester-III to IV if he/she has

(a) secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III as the case may be.

(b) has appeared in at least one of the papers of Semester End examination of Semester-I/III as the case may be.

(ii) A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has earned at least 50% of the total credits for the subjects/papers of theory/practicals of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester-II/IV as the case may be

(iii) A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.

Provided that a student who does not fulfill the promotion criteria (i), (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks.

(iv) A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester end examination to be held as per the dates prescribed by the University.

(v) A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.

Amendment vide Notification no. F.Acd/II/17/6714-6813 Dated: 20-07-2017 of Jammu University

9. The eligibility of passing in 50% papers for admission in Semester-V of B.A./B.Sc./B.Com.(General)BBA/BCA/Honours Course shall exclude Environmental paper Semester-III.
10. The eligibility for admission of students to Semester-III of B.A./B.Sc./B.Com. (General)BBA/BCA/Honours Course under CBCS that stand fixed as passed 50% of the credits, shall be rounded off to nearest lower side where 50% of credits comes to the odd number and no combination /permutation of subjects/papers makes it to that odd number of credits. For example where a course is of 22 credits and 50% of credits id odd (11 credits), the eligibility shall be rounded off to 10 credits.

11. The eligibility condition of passed in internal assessment of at least 75% of subjects/papers of Semester-II/IV of B.A./B.Sc./B.Com.(General)/BBA/BCA/Honours Course for admission to Semester III & IV respectively under CBCS shall also applicable to the Semester System (Non-CBCS)

CONDONATION OF LECTURES

I The Principal of College concerned may condone shortage of a student in attendance in a semester for special reasons, to be recorded in writing upto 6% of the lectures delivered or practicals conducted in each course separately.

II Any candidate, who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall however, be applicable only in respect of such of the candidates who have attended at least 50% classes in the said course/s. Candidates having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the Semester / Course. However, such candidate/s shall appear in the examination along with the candidates of the semester, with which he/she has been re-admitted, in regular capacity.

Provided further also that in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any affiliated college in any subsequent year.

A student who has been on the rolls of a college in the Semester-I, II,III, IV & V of B.A./B.Sc./B.Com./BBA/BCA/Honours course and earns eligibility to join the Semester-II or III or IV or V of the programme as the case may be, but fails to join the semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever may be considered for admission to the semester concerned in a subsequent year if he/she submits application to this effect before the commencement of the semester concerned provided a seat and other facilities for the courses offered by the student are available in the college concerned in the semester he/she wishes to join and the student seeks admission within a period of one year from the date he/she discontinue his/her studies.

MEDIUM OF INSTRUCTION AND EXAMINATION

English shall be the medium of instruction and examination in all papers/courses except in Oriental Classical, Modern Indian Languages and Music where the medium of instruction and examination shall be the language concerned

MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION

A semester end external examination for B.A./B.Sc./B.Com.(General)/BBA/BCA/Honours course, under CBCS, shall be open to the following categories of students :

(A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the

college Principal where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the college Principal concerned:

(i) he/she has been a student of good conduct.

(ii) he/she has attended not less than 75% of the lecture delivered including seminars, tutorials etc in each course opted by him/her in that semester.

(iii) he/she has passed in internal assessment.

(iv) in the case of laboratory course/practicals, he/she has attended not less than 75% of the practical classes conducted (practicals include field studies, workshop practice, map work, surveying etc.).

(v) he/she has paid the prescribed fee.

(B) Ex-students i.e. students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course(s) in a semester examination including minimum attendance requirement and having passed in Internal Assessment and having either failed to pass the semester examination in that subject/paper(s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form along with prescribed fees to reach the Controller of Examinations within the dates fixed for this purpose.

INTER-UNIVERSITY MIGRATION

A candidate having remained on the rolls of an affiliated/constituent college who has attended the corresponding programme of semester system in any other recognized University shall be admitted in Semester-III or V of the course after having passed Semester-I and Semester-II/Semester-I to IV of B.A./B.Sc./B.Com.(General)/BBA/ BCA/Honours course provided the following conditions are fulfilled :-

- (i) migration is not being sought to evade the admission requirements of the University;
- (ii) the courses/programme of study prescribed/pursued by the candidate in the University from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in this University;
- (iii) the candidate would be in a position to satisfy all the statutory requirements prescribed by the University for admission to the programme and appearance in the examination.

Provided that such a candidate who has not qualified the Semester examination with the subjects/combination of subjects for which he/she intends to seek admission to the next higher class of this University shall be required to qualify such subjects of the qualifying examination of this University as may be determined by the University.

The marks/ grades obtained in B.A./B.Sc./ B.Sc (Home Science) / B.Com.General or Honours / BBA/BCA/Honours course Semester-I to V or equivalent examinations conducted by another University from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades in accordance with the maximum marks/grades of the B.A./B.Sc./B.Com General or Honours/BBA/BCA/Honours course of this University).

ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal/Director concerned shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of 15 working days in a semester programme subject to maximum of 30 working days in an year.

- (a) State representation in International/All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- (b) Participation in the Inter-University Competitions held under the auspices of a University or any other recognized Institution as a member of the University team.
- (c) Participation in the Inter-College Competitions organized by the University as a member of the team of participating Institutions.
- (d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognized Institutions.
- (e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/ Inter- University Competitions.
- (f) Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock-Climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.

Note: For Outstanding cases (requiring attendance waiver due to duty beyond 30 days) special permission may be sought from the Vice Chancellor/Competent Authority on recommendation of the Principal/Director Concerned.

DATES OF SEMESTER END EXAMINATIONS

The semester end examination for Semester-I, III & V, under CBCS, will generally be held in the 2nd week of November every year. The examination for Semester-II, IV & VI, under CBCS, will generally be held in the 2nd week of April every year. However, exact dates and the Centres of examination shall be fixed by the Controller of Examinations. **EXEMPTION TO RE-APPEAR IN PRACTICAL EXAMINATION ONCE QUALIFIED**

A candidate who appears and passes in the practical examination (separately in the internal assessment and the University examination) of a subject but fails to qualify in that subject shall be exempted from appearing in the practical examination of that subject subsequently and the marks obtained by him/her in the last attempt in which he/she passed in the practical examination

of a subject shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject at the subsequent examination.

RE-APPEAR CATEGORY FOR FAILURES

A candidate who fails in B.A./B.Sc./B.Com.(General)/BBA/BCA/Honours course Semester-I/II/III/IV/V/VI examination but has secured pass marks, (separately in the internal assessment and the University examination) in a subject or subjects, shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

Provided that re-appear/failure candidates shall have to appear in the B.A./B.Sc./B.Com.(General)/BBA/BBA(Honours)/BCA course Semester-I/II/III/IV/V/VI examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

Provided that the examination shall be completed within six years from the date of his/her admission in Semester-I.

SUPPLEMENTARY EXAMINATION

There shall be supplementary examination for the Semester-V & VI only

RESULT IMPROVEMENT

1. A candidate who has passed the B.A./B.Sc./B.Com.(General)/BBA/BBA(Honours)/BCA/Honours course examination from the University of Jammu and has been placed in the B Grade in the aggregate of all the semester examinations shall be given one chance to improve his/her grade within a period of two years of having passed the B.A./B.Sc./B.Com.(General)/BBA/BCA/Honours course examination and for this purpose he/she shall appear as a private candidate in the consecutive examinations in any number of courses except Practicals, field work, surveys, viva-voce etc. The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward. The result of such a candidate shall be declared if he/she improves the grade.
2. Reappearance in Practical examination shall not be allowed.
3. A student who appears in a paper shall carry forward the internal assessment Grades originally awarded.

Notwithstanding anything contained above, a candidate, who having passed the B.A./B.Sc./B.Com.(General)/BBA/BCA/Honours course examination in B Grade from the University of Jammu, appears in the examination to improve the Grades but fails to do so, his/her result may also be declared provided he/she retains earlier grade or achieves higher grade.

Such a candidate shall have to return to the University the Graduation Degree and transcripts of all semester examinations, in original, if issued to him/her. The certificates will be returned to him/her if he/she fails to improve his/her result under the above provisions.

PASSING CRITERION

The minimum Grade /Grade Point required to pass each paper in a semester examination under CBCS shall be **Grade D / Grade Point 4** in each theory paper/ Practical/Project (wherever applicable) in External Examination and Internal Assessment separately

DETERMINATION OF GRADES (Grading System and Computation of SGPA, CGPA)

Grading System: Absolute grading would be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the colleges /campuses shall use the following UGC recommended 10-point grading system:

Table 1: Letter Grades and Grade Points

Marks(%)	Letter Grades	Grade Points(G)
90-100	O(Outstanding)	10
80 to < 90	A+(Excellent)	9
70 to < 80	A(Very Good)	8
60 to < 70	B+(Good)	7
50 to < 60	B(Above Average)	6
40 to < 50	C(Average)	5
36 to < 40	D(Pass)	4
0 to < 36	F(Fail)	0
	AB(Absent)	0

(i) A student obtaining Grade F shall be considered failed and will be required to reappear

in the examination as per existing rules of the university under Semester System for Under Graduate Courses.

(ii) Grade(D) or percentage of marks (36%) is required to pass in a course, SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a UG degree.

Computation of SGPA and CGPA

The following procedure shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

(i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e. **SGPA** (Si) = $\frac{\sum(C_i \times G_i)}{\sum C_i}$, where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

(ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e. **CGPA** = $\frac{\sum(C_i \times S_i)}{\sum C_i}$ where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

RE-EVALUATION OF ANSWER SCRIPTS

(i) Re-evaluation of answer scripts of semester end external examination shall be permissible in each course of a Semester examination of B.A./B.Sc./B.Com./BBA/BCA/Honours as per the University statutes.

(ii) Re-evaluation shall not be permitted in the practical, internal assessment, project report, dissertation, thesis & viva-voce etc.

(iii) Re-evaluation shall not be permissible for candidates connected with improvement of Grades.

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Errors or omissions, if any, are duly regretted.