



## Yearly Status Report - 2019-2020

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	GOVT. DEGREE COLLEGE UDHAMPUR
Name of the head of the Institution	Prof. Subhash Chander
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01992270239
Mobile no.	9419160428
Registered Email	iqac@gdcudhampur.in
Alternate Email	principal@gdcudhampur.in
Address	Near PWD Dak Bunglow NH 44 Udhampur-J&K-182101
City/Town	Udhampur
State/UT	Jammu And Kashmir
Pincode	182101
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	central

Name of the IQAC co-ordinator/Director	Prof. Gurvinder Raj Verma
Phone no/Alternate Phone no.	01913559581
Mobile no.	9419253303
Registered Email	iqac@gdcudhampur.in
Alternate Email	hod.sericulture@gdcudhampur.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.gdcudhampur.in/notifications.php?nid=200">https://www.gdcudhampur.in/notifications.php?nid=200</a>
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.gdcudhampur.in/notifications.php?nid=201">https://www.gdcudhampur.in/notifications.php?nid=201</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.73	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	25-May-2006
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Conference on Water Conservation	02-Mar-2020 03	180
Alumni Meet	19-Feb-2020 01	100
Maiden Parents Teacher Meet	08-Feb-2020 01	150

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Udhampur	RUSA	Higher Education Department Civil Secretariat, Srinagar, Govt. of Jammu and Kashmir	2019 365	107

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- To throw light on college achievements in preceding years with respect to academics and extracurricular activities, a maiden Parents Teacher Meet was organized
- To invite valuable suggestions from Alumni for further improvements in facilities and introduction

of latest market oriented programmes by organizing Alumni Meet. • Conduct of EDP TRAINING PROGRAMME with an object of Inculcation, development, and polishing of entrepreneurial skills among students. • To understand the ageold sense and essence of coexistence and sacrosancting the elements of nature, particularly water and its scarcity and depletion, an International Conference on Water Conservation was organized. • To arrange a specialized platform for water conservation world fame clinical experts with their extra ordinary achievements namely Padam Shree Chewang Norphel, the Glacier Man of India, Sh. Sonam Lotus, The Weather Man of JK, Sh. Sham Sunder Pallival the father of Ecofeminism from village Piplantari, Rajastan.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Teaching faculty motivated to undergo orientation, refreshers courses, FDP and attend workshops, seminars	Many of the faculty members attended the faculty development and training programmes.
To revise curriculum of different courses as per the requirement of subjects.	HODs attended BOS meetings of University of Jammu and accordingly syllabi got the approval from University's Academic council.
To identify the resources available in the college and drafting a policy for maximum mobilization of these resources.	Areas identification process initiated for the preparation resource mobilization policy and maximum utilization.
To conduct a training program for students to polish their entrepreneurial skills.	A four week EDP TRAINING PROGRAMME was held in association with ITTCO J & K on 03-03-2020
Conduct of National and International seminars	International Conference on Water Conservation was held on 02032020
Encouraging students to participate in extension activities being organized by college.	Various activities by NCC and NSS students were organized.
To improve library functions such as circulation, cataloguing, Acquisitions, Serials Controls by shifting from manual to automation in phased manner	Automation process is in progress for improving the smooth functioning of library with modern techniques.

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14. Whether AQAR was

No

placed before statutory body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has partial Management Information System to provide information to all the stakeholders regarding admissions, assessment tests, uploading of test files, faculty details, result statements etc. The college is trying its best to provide information through all the possible ways to its students and in future shall work on different modules.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. 1 words

GDC Udhampur is committed to provide a distinctive learning environment for our students. The vision and mission of the college is stated below:  
 "Govt. Degree College Udhampur envisions committing itself as a premier institution of Higher learning for the intellectual enrichment of students and to produce valuable and harmonious human resources suitable to serve the community." MISSION • To grow as a centre for generating intellectual growth by offering high quality, varied and relevant academic programs that promote critical thinking among the youth to create a knowledgeable society and to promote and instill the ethics of social, cultural, national and international significance among the youth through higher social interactions and various programs that make them enlightened and responsible citizens. The college will ceaselessly audit, introspect and evaluate the existing mechanisms and make them relevant and innovate to achieve educational excellence. The vision and mission of GDC Udhampur are corroborated with the objectives of the institution and reflects the commitment towards holistic development.

of the students and inculcating national and human values in their academic, co-curricular and socially meaningful activities. Missic focuses on student empowerment and in developing, functioning and p in the global scenario. Also, the Institution focuses on develop paradigms and inculcating national values for holistic developmen students. The teaching, learning and evaluation schedules are stric the Academic calendar notified by the Jammu University. The college qualified, dedicated and experienced faculty. The pedagogy at GDC ample opportunities for students to develop into a trained and comp by keeping abreast of the ever changing technologies. The college achieve and excel as the premiere academic as well as professi institution of the country. The traditional classroom teachin supplemented by regular tests, tutorials, group discussions, exter work, projects, seminars and industrial exposure by way of industr While teaching students and keeping pace with the evolving definit concepts, a sincere effort is also made to cover the latest develo each subject area. The classroom environment is congenial and makes proactive and the students learn a sense of team spirit, responsib professional integrity. It helps in building a healthy student-facu which develops students to their fullest potential and harnesses th the teachers. The institute and Faculty members adopt numerous pol bridging the knowledge gap of the enrolled 'weak' students to enabl cope with the programme of their choices as well as promote, rew facilitate 'advanced' learners. This includes mentorship, tutori remedial teaching. The entire approach is student centric. For well curriculum delivery, tests and lesson plans are conducted by every member before commencement of examination. As per the lesson pl contents are delivered to the students and it is monitored by respe of the departments and members of IQAC Committee. Internal test conducted to evaluate the performance of students. Students regula PowerPoint presentations. Continuous review of the progres

### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
Certificate Course in Entrepreneurship	Nil	01/08/2019	365	Employability/ Entrepreneurship

### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
BA	PUBLIC ADMINISTRATION	16/07/20

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#### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
BA	PUBLIC ADMINISTRATION	16/07/2020

## 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Cou
Number of Students	27	Nil

## 1.3 - Curriculum Enrichment

## 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Stud
04 weeks Training Programme by JK ITCO	03/03/2020	25

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## 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field P Internships
BBA	Summer Internship	27

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## 1.4 - Feedback System

## 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Ye
Teachers	Ye
Employers	N
Alumni	Ye
Parents	N

## 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

## Feedback Obtained

Students Feedback Regarding the Teachers Session (2019-20) Teaching Learning Techniques: As per the feedback of students, PG Hindi students are highly satisfied with the teaching learning techniques. It has been observed that teachers provide best advice to the students and they have the ability to design evaluation strategies. Students of BCA, BBA, PG Chemistry, PG B.com, Bsc and BA observed ICT usage in conduct of class. Overall, students were satisfied with the teaching and learning techniques. Teacher's Contribution towards Class: The result of the students' feedback revealed that teachers are efficient enough to contribute towards their class through effective communication skills, accessibility in and out of class and their significant efforts in course coverage. Teacher's Preparation and Material Availability for Students: Students of UG and PG agreed on the outstanding preparation by the teachers for the class by putting in significant efforts. Students of PG were moderately satisfied with the library material and facilities for the course. Course Content and Foundation Base: The results showed that students of BA, Bsc, BBA, B.com, PG Hindi and PG Chemistry were satisfied with the course content and knowledge base provided by teachers. Further, Students of PG English were moderately satisfied with the content of the course. Teacher's efforts Fairness: All the students of UG and PG were satisfied with the teachers' efforts and fairness in



internal assessment. Course Applicability and Relevance: According to students' feedback, it has been found that students are satisfied with syllabus of each course, course content and knowledge base of teachers. Despite moderate satisfaction was observed by PG English in terms of of each course and course content. Source Material and Learning Values: Students of PG were moderately satisfied with source material and learning values among teachers in terms of their knowledge, concepts, manual, analytical abilities and broadening perspectives. Also, students of PG learning values among teachers and availability of additional source material. Relevance of Material: All the students of UG and PG agree that there is applicability/ relevance of course in real life situation and teachers have clarity and relevance of textual material. Extent of effort required by Students: As per the students' feedback teachers of BBA, B.com BA encouraged them to participate in the teaching learning process. Teachers prepared their topics well, helped the students in the clarification of doubts and encouraged their efforts to learn. Accessibility and Availability: Teachers: All the students found that teachers are capable of designing quizzes/tests/assignments/exams projects to evaluate the students' understanding of the course and they have sufficient time for feedback. Teacher's Aptitude: As per the students' feedback, they were satisfied with the communication skills (in terms of articulation and comprehensibility) of teachers, interest generated by the teachers and ability to integrate material with environment. Further, they revealed that teachers have sufficient knowledge about the subject and content therein. Overall, all the students showed satisfactory results for teachers' aptitude.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
MA	Hindi	27	6
MA	English	17	11
MSc	Chemistry	22	24
BCA	BCA	30	11
BBA	BBA	30	45
BCom	BCom	80	129
BSc	BSc.	590	425
BA	BA	520	584

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	to



2019	1194	41	55	6
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## 2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-tec
61	41	5	2	4	

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

Government degree college, Udhampur, offers a 'Mentoring System' through which a group of assigned to a group of faculty members at the commencement of their academic session. The n of this mentoring system is to provide a reliable and comprehensive support system, to motivat excel in both academic and non- academic fields and to make the most of their life at the c mentoring system of our College ensures that the students adapt to the dynamic learning envi lead their ways into highly successful careers. Students get access to a support system during stages of their academic, professional and intellectual development. It also enhances the confidence and challenges faced by them setting higher goals and offers psychosocial supp students. This help the students to develop the interpersonal skill and offers the students an diverse academic and professional perspectives, and experiences in various fields. Mentees g access to powerful resources of the institution and lays the foundation for the students to re heights in their professional lives. Mentors will play the major role in pointing out the slow lear will pay special attention for them. This may help the institution reduce the rate of dropout a level. The major criteria for identifying slow learners are their H.S. marks, performance in cl personal interaction with those students. Mentors will help the students to understand the ch opportunities present in the college and develop a smooth transition to campus life. Mentors wi academically backward students and play an important role in helping troubled students c academic, extra-academic and personal problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
1235	61	1

## 2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
71	61	10	11	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, f received from Gover recognized bo
2019	Prof. Yash Pal Sharma	Assistant Professor	Sahitya Acac

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## 2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end
BSc	B.Sc.	VI	16/05/2019	05/07/2019
BCom	Bcom	VI	16/05/2019	05/07/2019
BCA	BCA	VI	26/04/2019	05/07/2019
BBA	BBA	VI	26/04/2019	05/07/2019
BA	BA	VI	16/05/2019	05/07/2019

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

The evaluation process of the College is according to the dictates of the University of Jammu. To some extent the teacher concerned is to take stock of the all over performance, credibility and behavior of student and reward him accordingly. The date sheet for internal Assessment Tests is prepared by the College, displayed on the central notice board and also sent to respective departments. The CBCS also follows semester-wise evaluation. The Continuous Internal Evaluation system is framed by the College. Teachers evaluate a student in a course through interaction with the student through written tests, class presentations, subject-specific quizzes, projects, assignments, etc. The internal Assessment Tests comprise 10 and 20 marks respectively as per the subject credits. This enables the teacher to provide positive feedback on a student's overall understanding and enhance the teaching-learning process. The internal assessment system is based on the pattern of University Examination and this entire process is coordinated by the central Internal Examination Committee headed by a Convener along with experienced teaching staff. The awards that the students obtain in internal Assessment tests are sent to the University which are furnished to their performance at the University Examinations. During the year 2020. The internal assessment was carried out according to the above pattern in the 2019 semester but due to covid-19 pandemic, as notified by the authority of the institution, the internal evaluation system was modified and it also incorporated a boost to the online mode of teaching and evaluation. An online learning management system i.e., devikacloud.in has been designed by the college which served the purpose of e-learning as well as evaluation. Online submission of assignments by the students and evaluation was done on this e-learning portal. The free mode of evaluation not only benefitted the students to give exams from the comfort of their homes but it also helped the college to follow the guidelines during the covid-19 pandemic. Examination forms were filled online by the students during the given period. Our efforts include Internal Squad tests, open book tests, reports on study tours, field visits, excursions, contests, poster competitions, etc for the over-all progress of the students. Online seminars, webinars and quizzes were also conducted during the covid-19 pandemic. Keeping in view the standard and dedication of the College, the examination Centre of the IGNOU, Study centre for IGNOU and direct mode of distance education (DDE) study centre, University of Jammu., are established. Various competitive examinations like JKSSB exams, n

medical and other professional exams are also carried out in college centre.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related (in words)

Normally the Academic Calendar is designed by the department individually and then submitted to the Principal wherefrom a combined College Calendar of activities is displayed for the information and the staff of the College. All the events are carried out on the Campus strictly in adherence to the prefixed Academic Calendar. Besides, a bare outline of activities to be initiated and organised in the College are mentioned in the College Prospectus also. The College Prospectus in fact presents a general introduction to the institutional policies and programmes in regard to the betterment of the students. All the information contained in the College Prospectus and the College Academic Calendar are made available to the students on College Website as well. The internal exams are held according to a time table announced in advance through notices circulated in the classrooms and on the display board. The affiliating university prescribes the overall framework of time as far as examination time table is concerned. The departments conduct all their continuous internal evaluations within the broad framework.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gdcudhampur.in/notifications.php?nid=206>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
BA	BA	BA	252	198
B.SC.	BSc	BSC.	401	214
BCOM	BCom	BCOM	67	50
BCA	BCA	BCA	15	11
BBA	BBA	BBA	42	27
MA	MA	ENGLISH	38	17
MA	MA	HINDI	26	14

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design a questionnaire) (results and details be provided as weblink)

<https://www.gdcudhampur.in/notifications.php?nid=203>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received year
Nil	0	0	0	0

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academic practices during the year

Title of workshop/seminar	Name of the Dept.
0	0

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Research Work	Ms. Meenakshi Raina	Institute of Scholars, Bangalore	Nil
IQ Level	Mr. Pushpinder Badyal	Alka Memorial Mathematics Context	Nil

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Co
01	Incubation Centre	Department of BBA Govt. Degree College Udhampur	Skill India	Entrepreneurship	

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### 3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	English	1	Nil
International	Electronics	3	Nil
International	Commerce	1	Nil
International	Chemistry	1	Nil

No file uploaded.

### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/Internal Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Electronics	7
Chemistry	2
Geology	5
Biotechnology	2
History	3
Botany	1
Hindi	1

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### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
0	0	0	Nil	0	0	0

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### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the
0	0	0	Nil	Nil	Nil	0

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### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	33	46	1

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## 3.4 - Extension Activities

### 3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated
Symposium on World Statistics Day	Department of Statistics, GDC Udhampur	2	

Swachh Bharat ABhiyan	NSS	3	
Van Mahotsav/Plantation Drive	Department of Botany, Department of Urban Forestry	5	
Plantation Drive	Department of Botany, in Collaboration with Jammu Sports Club (NGO)	5	
International Yoga Day	NSS Govt. Degree College Udhampur	15	

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3.4.2 - Awards and recognition received for extension activities from Government and other recd during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of Beneficiaries
Research Work	Young Researcher Award	Institute of Scholars, Bangalore	

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated
Nature Club	Nature Club GDC Udhampur	700th Treek Talk	4	
Heritage Club	INTACH Jammu Chapter	National Heritage Volunteer Workshop	2	
Personality Development and Communicative Skills	Geology	FDP Workshop	4	
Anti Drug	Red Ribbon Club	Anti Drug Rally	5	

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### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
0	0	0

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, st research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
0	0	0	Nil	Nil

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students
Bhaskar Degree College Udhampur	27/02/2019	To promote and enhance academic interest between GDC Udhampur and BDC Udhampur, To promote advice for implementation of quality education of BDC Udhampur, To promote research/Academic activities between the institutions	

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
111.05	110.94

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Others	Existing

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### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
Koha	Partially	0	

4.2.2 - Library Services



Library Service Type	Existing		Newly Added		Total
	Count	Value	Count	Value	
Text Books	5562	Nil	850	402560	6412
Reference Books	4365	Nil	Nil	Nil	4365
e-Journals	15	2500	15	2500	30

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & ins (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of content
Prof. G. R. Verma	Sericulture	www.devikacloud.in	Nil
Prof. Shajji Khan	English	www.devikacloud.in	Nil
Prof. Rakesh Kumar Goswami	Computer Applications	www.devikacloud.in	Nil
Dr. Vipul Chalotra	Commerce	www.devikacloud.in	Nil
Dr. Pallvi Bhagat	BBA	www.devikacloud.in	Nil

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#### 4.3 - IT Infrastructure

##### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandwidth (MBPS)
Existing	75	2	3	0	0	2	25	30
Added	1	0	1	1	0	0	0	0
Total	76	2	4	1	0	2	25	30

##### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

##### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
www.devikacloud.in	<a href="http://www.devikacloud.in">http://www.devikacloud.in</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit
50	35.6	60.5	60.

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (informati

available in institutional Website, provide link)

All the affairs of the institute are managed by various committees the Principal. The Principal of the college convenes meeting of Coordinator, convener of Advisory, Academic, Purchase and Development committees appraising the quorum about status of financial position of the institute. The college Development committee headed by the Principal manages the civil works carried in the institute and is entrusted with maintenance, upkeep and upgradation of infrastructure. Funds are sought from Administration Department for the same. The convener Development committee conducts regular checks to ensure the maintenance of the infrastructure. All HODS and members of different committees are informed to submit requisition for items for smooth conduct of affairs of the institute for the academic year. After thorough deliberations, budget is prepared and funds received are allocated keeping in view students' strength of each department. Purchase is done through proper tendering or on GEM portal following all codal formalities. All HODS are accountable to the Principal who organizes efficiently work for maintaining duty files containing details about their individual responsibilities etc. Every department maintains a stock register of its own available equipment. Annual verification of the stock is carried out at the end of year. The Lab. Assistants under the supervision of concerned HODs maintain the efficiency of the college computers, accessories and other equipment. In order to maintain the hygiene, adequate in-house staff is employed so as to provide a congenial learning environment. Daily cleaning and maintenance of classrooms, laboratories, staffrooms, and washrooms is done by supporting staff designated for each floor. Two full time gardeners assisted by ground staff maintains the green cover of campus. The campus is monitored through CCTV surveillance cameras. Every year the Department of Physical education prepares a yearly calendar of the sports activities held in the college and tries to meet the set target in line with the calendar prepared by the University of Jammu. The College has a well-stocked library accessible to the students and the staff throughout the year. A staff deployed for its maintenance is well trained and the functions are coordinated by a professional Librarian.

<https://www.gdcudhampur.in/notifications.php?nid=205>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	Financial Aid	32	
Financial Support from Other Sources			
a) National	Social Welfare	107	
b) International	0	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies in
International Yoga Day Celebrating	22/06/2019	150	Patanjali U
Planning a Tech Career	19/07/2019	35	Department of Applicat

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2019	Guidance and Counselling	70	70	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	6

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
NA	Nil	Nil	NA	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2019	174	BA/B.SC./B.Com/BBA/BCA	Govt. Degree College Udhampur	University of Jammu

No file uploaded.

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	1
Any Other	4

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#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Participants
Volleyball	Inter-University	1
Volleyball	Inter-University	1
Volleyball	Inter-University	1
Badminton	Inter-University	4
Kho-Kho	Inter-University	1
Kho-Kho	Inter-University	1
Boxing	Inter-College	1
Boxing	Inter-College	2
Badminton	Inter-College	6
Fencing	Inter-College	4

[View File](#)

### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number
2019	nil	National	Nil	Nil	nil

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college students participate and represent themselves in various and co-curricular activities of the college as per the calendar of activities for that particular year. The students participate in various programs like Independence day celebration, Inter-Collegiate Competition on Ozone, N.S.S Day celebration, Gandhi Shashtri Jyanti Celebration, Seven Days Summer Camp by NSS Unit, Yoga Camp, National Unity Day Celebration, Celebration of N.C.C Day, Blood Donation Camp, Painting Competition, Awareness Rally, Celebration of Republic Day (NCC), Multilingual Meeting, Educational Tour and picnic, National Heritage Volunteer Workshop, etc. Talk. The students also arrange Fresher's as well as farewell party for fresher and outgoing students. At the time of printing and publishing the college's Newsletter and Magazine "DEVIKA", they are also the part of Editorial board in English, Hindi, Dogri and Urdu sections. During their stay in the college, students participate in Sports, NCC, NSS, etc.

symposium, workshops, computer literacy programmes cultural activities painting and poster competitions organized by Jammu University and other bodies/institutions.

#### 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

107

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

01

### CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last (maximum 500 words)

For ensuring the systematic growth of the institute decentralization practices and participative management at various level is a regular feature. Vision and mission of the Institute which is futuristic in nature is translated into action at different level under the suggestions and recommendations of IQAC. This approach is need of the hour to satisfy the needs of the stakeholders through involvement of each one in the process. The governance committee and different committees play a significant role in the evolutionary process towards positioning the Institute in the preferred list of all stakeholders. The important administrative activities of the college are coordinated through different committees by active participation of the faculty members. To fulfill the different requirements of the college in different areas administrative and academic related activities involvement of all stakeholders is ensured during the session. Regular meetings are carried out to discuss different agendas, their implementation and monitoring mechanism for achieving the goal of excellence is a regular feature. Monitoring by IQAC for ensuring the implementation of priorities is a regular feature required for the betterment of the institution and also suggestions are taken from different committees and departments for improving their related functions. Time to time is a regular feature. Ultimately based on the Vision and Mission of the Institution, Quality Policies are framed and driven by the participation of the stakeholders. The Institute believes in promoting a culture of decentralization of powers through strategic policies. Institute has a perspective plan developed by Principal and HOD's with suggestions of IQAC and various committees heads for every session. Deployment of the quality policies is achieved by providing requisite academic infrastructure, learning environment and a harmonious work culture. Student's surveys and feedback from all stakeholders plays vital role in framing and revising policies. Institute Quality Assurance cell (IQAC) formulates perspective plan taking into consideration inputs from all stake holders. This plan is presented and deliberated by Institute Development Committee under the chairmanship of Principal to get consensus. After approval the developmental plan is

academic growth and overall development of the institute is forwa  
different departments and sections for its effective implementati  
Institutional policy believes involvement of all stakeholders for  
oriented initiatives during every session.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with each):

Strategy Type	Details
Admission of Students	Admission in different streams is carried out strict merit and intake capacity in case of UG courses, wh PG courses centralized admission is done through entrance test by University of Jammu and then stud allotted to different PG courses to the college as p capacity. The information regarding admission is dis through print and electronic media. College website networking sites also play an important role in circ information regarding admission. Admission brochure important role in circulating the basic information the working structure of the college. Counseling of and parents is done during admission process as well the admission by different faculty members.
Industry Interaction / Collaboration	Students are given an opportunity during every ses visit different industries as well as field extensic for understanding the relevant part of their curric major visits includes, visit to Poultry farm, Fis Animal farm, some industrial units etc. This has h improve the teaching learning process for faculty a students. Deserving students are given an opportu acquire different skills through Govt. funded initia UDAAN or placement in different companies through placement drives. Interaction with leading industri local level is a regular feature At the start of s every subject teacher has to compile all the deta different activities related to curriculum like vi different centers, expert talks/ interactions, tenta plan sheet, budget etc. At the end of session detail for all such activities are submitted to IQAC for a Alumni working in reputed industries along with loca industrialists are regularly invited for interacti students about career opportunities in industrial Entrepreneurship orientation activities are arran students.
Human Resource Management	The institute believes in effective management of a human resource for smooth functioning of the s Constitution of different committees in the beginni session ensure the proper utilization of availabl resource for taking care of different requirement at and non-teaching level. Teaching staff is encoura participation in refresher, orientation, worksho



	<p>capacity building programmes to tap the optimal potential of every individual for ensuring healthy educational environment. Innovative teaching practices by teaching and training to non-teaching staff ensure the quality of education.</p> <p>Health check-up, sports activities, curricular and extra-curricular activities, NCC and NSS activities also ensure effective management of available human resource during the session. Recruitment of teaching staff on permanent basis is done through JK-PSC and for academic arrangement teaching staff selection is done by Nodal college as per prescribed procedure. Selection of non-teaching staff on permanent basis is done through JK-SSB, whereas Local Staff on need base is engaged through selection committee comprising of senior faculty members headed by Principal after following due procedure for appointments. APRs in case of teaching faculty is reviewed by the Principal and forwarded to JK Higher Education Department for Promotions, whereas in case of non-teaching staff APRs for class IV work and conduct certificate by Principal is forwarded to Director Colleges J and K Higher Education Department for promotion and overall performance appraisal of employee. All service rules are applicable to employees across different categories.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The Institute is equipped with very rich library as well as other physical infrastructure to augment the growing demand for quality education by the learners. Regular updation of library through books, journals, periodicals and other materials is done as per requirements of different subjects and classes. This is a regular feature. Library has used KOHA software for automation and N-LIST for E Resources. Digital library facility is available in library for utilization of electronic resources. Library facility is available for students with adequate number of books and seating arrangements for potential readers. Procurement of lab equipments, books, teaching aid and lab material is done as per requirements and funds availability for different departments. Much emphasis has been given on enriching the infrastructure along with lab equipments during the renovation of different labs. In the departments like Botany, chemistry has been carried out during the renovation.</p>
<p>Research and Development</p>	<p>Institutional Research and Development Cell motivates faculty to undertake research activities in their respective fields besides publication in peer reviewed journals. Significant efforts are done to create interest and motivate faculty to take up research projects in cutting edge technologies with inculcating research attitude in students. Motivation of faculty and students for solving social challenges through technological innovations is always encouraged. The Institute is given the opportunity to present their research work at International/National/State level Seminars, Conferences, Workshops etc. Faculty members along with students organize different research related events at National/International/State level. For promoting research activities central library is regularly updated with latest online research papers/Journals/Periodicals.</p>



	<p>etc. Promotion of published research work and for future researchers display/exhibition of such work in library is always promoted. For inculcating the temperament among the students lab. infrastructure is periodically after the discussion with stakeholders to time. Identification of potential areas for research different subjects, possibilities of collaborations is always discussed and prioritized by Research Development Cell.</p>
<p><b>Examination and Evaluation</b></p>	<p>Examination and evaluation process is carried out according to affiliating University guidelines for the same. The schedule for theory and practical internal assessments is carried out by routine offline mode as per central institutional date sheet. External Practical examinations are conducted at Institution level after announcement of schedule for the same by University. The other evaluation parameters includes, Projects, tutorials, Seminar, tour reports etc. which is based on curriculum and is continuous assessment. Based on type of assignments, attendance, understanding and submission of assignments different forms the students performance is evaluated. Grades/marks are assigned to them. This whole mechanism of evaluation is monitored and assessed by the subject. At the end of the semester, Practical/Oral/Presentation can be conducted and assessed jointly by internal and external examiner appointed by the affiliating university where applicable. The marks obtained by the students in all modes of assessments are forwarded to the university as soft copy as well as hard copy. Whenever any new system of evaluation is adopted by affiliating university, the same is first discussed at faculty meeting and then the same is implemented in college as per its framework. The information regarding any type of examination is given wide publicity through print and electronic media. This information will remain available on university website as well as Institutional website and notice board. The college follows the examination and evaluation system strictly as per university guidelines.</p>
<p><b>Curriculum Development</b></p>	<p>Since our institute is affiliated to University of Delhi it abides the changes in curriculum as prescribed by University. However at institutional level teaching plan and academic calendar is in place for every department for the session. For any change in curriculum in different subjects senior faculty members participate in Board of Studies (BOS), and other subject related committees. Chairmen of concerned subject/department from university also contribute in framing of syllabus regularly. Institute believes in inclusive growth of academics as per the requirements, thus to achieve this, regular feedback from stakeholders and suggestions are analysed, summarized and incorporated in curriculum while updation of the curriculum is done at University level in BOS. The purpose of this Policy is to provide a framework for obtaining, summarizing and disseminating</p>

	<p>information on student and stakeholder perceptions quality and effectiveness of the Institute's curr</p>
Teaching and Learning	<p>The institute has adopted different innovative pr towards TLP like a) Educational Projects, Seminars, experts relevant to different subjects b) value added c) inclusion of field visits, industrial visits and related workshops etc. d) wide access to internet fa inculcate online learning and easy access to onlin material e) effective teaching and learning by ensu availability of e-books, e- journals etc. f) appoi contractual lecturers through centralized process fc the vacant posts for the session for smooth transa curriculum g) use of latest IT tools for effective t focus on slow learners besides coaching for diff competitive examinations i) regular feedback from regarding teaching process and other issues and an the same from time to time by IQAC and suggestions required measure for strengthening the teaching l process j) regular monitoring of teaching learning like required attendance, regular class lecture practicals, assignments, class tests, group discu analysis of overall academic activities.</p>

#### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>Finance and accounts section maintain the record man carrying out various accounting activities. Princi authorized signatory for any financial transaction, involvement of different committees is also ensured processing any bill wherever required. Financial procedure is always followed for transparent fina activities in the institution, as financial audit is out during every financial year to ascertain the utilization of funds as per laydown procedures. All activities like, Cash Book/Bank Book maintenance, ma of ledgers, Fees registers etc. Bankreconciliation s (BRS) are prepared using common software and by tall bank statement with ledgers. Preparation of salary bi MS excel sheet along with ledger maintenance is in p Paysys is being used for salary purpose.</p>
Planning and Development	<p>Detailed planning regarding teaching and infrastr development is carried out in the beginning as well the session for uplifting the overall standard of in like every year. Feedback of students and other stak are collected and analyzed by IQAC or college adv committee for taking the necessary steps wherever r Repairing and renovation of existing infrastructure i out regularly. Enrichment of laboratories with new ir along with repairing of non-functional instruments i out regularly. Enrichment of Library with new book regular feature and information regarding the existin streamlined by using KOHA. This helped in organizi existing books with more accuracy besides easing</p>

	<p>distribution of same to the students. Use of Go sheets/excel sheets is done for data transaction of and administrative nature. Use of BEAMS and Paysys fo work is under consideration. Maintaining the record obtained in assignments or internal assessment test submission of same to the University in soft form through available softwares. Digitized record of minu meetings as well as all official communications i maintained. Exposure of students to different curric co-curricular activities is planned through concerned for ensuring the better opportunities available to th different platforms. The required facilities are en them as a part of planning and development.</p>
Administration	<p>Principal is the sole authority for financial manag consultation with different committees, whereas other administration is managed through different committe in the beginning of the session as per required compo the same. Regular meetings of different committees ar plan and execute the different decisions required benefits of the Institution. Involvement of teaching teaching staff in different decision making process i as a part of decentralization of powers and effe administration. Majority of the record maintenance r administration is carried out manually as well as wit of MS word or MS excel sheet software</p>
Student Admission and Support	<p>Admission to different streams and semesters is carri per the affiliating university guidelines during the Admission to 1st Sem.is strictly as per merit while f the semesters admission is as per university guideli publicity regarding admission is given through pri electronic media. Detailed admission brochure is pro every student along with admission form. Merit li displayed on college website as well as on notice b students information. Rest of admission process is c through admission committee.Student admission and it data is maintained online as well as offline. Parent as students are provided with proper guidance reg different courses as well as subject combinations admission process. After the completion of admissior Parents Teacher Meet as well as Induction programme students is held to make them familiar with the wor college.</p>
Examination	<p>The college follows the affiliating university gui regarding examinations. Internal assessment for the practicals is held at college level and the record fo is forwarded to the university. External examinati theory and practicals are held as per centralized da and evaluation process is completed by university Different types of examinations other than affili university are also held in the college with the assi college administration. Various activities pertair examination are carried out using MS Word and MS Exc Following tasks are executed using these software</p>

Examschedules of University examinations b. seating examinations c. Examination Summary of students d. Ex results etc.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
Nil	NA	NA	NA

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6.3.2 - Number of professional development / administrative training programmes organized by for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participant (Teaching staff)
2019	Multilingual Mushaira organised by GDC, Udhampur in collaboration with JKAACI	Nil	01/02/2020	Nil	30
2019	National Seminar on Technology Tradition, Heritage Culture	Nil	26/03/2019	Nil	130
2019	Heritage Volunteer Training by GDC Udhampur	Nil	03/04/2019	Nil	Nil
2019	"Srijan'' A Step towards creation .one week workshop on Translation, by Dogri Sanstha GDC Udhampur, JK	Nil	09/04/2019	15/04/2019	Nil
2019	Virtual Interaction on "Career in Theatre, Media, Cinema and Journalism	Nil	10/05/2019	Nil	Nil
2019	Virtual Interaction on Data Analytics with IT Tycoon Ashley West, from Australia	Nil	29/05/2019	Nil	Nil

2019	One week FDP- cum- Workshop "Personality Development and Communication Skills", GDC Udhampur, JK	Nil	22/07/2019	28/07/2019	80
2019	International Conference on Global challenges, Innovation and Sustainability of Mankind "Unravelling the Mind's Eye", by GDC Udhampur	Nil	31/10/2019	02/11/2019	Nil
2019	National Conference on "Rooting the rootless: Exploring the literatures of the Indigenous Cultures" by GDC Udhampur	Nil	01/12/2019	02/12/2019	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr. Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To dat
International Conference on Global challenges, Innovation and Sustainability of Mankind "Unravelling the Mind's Eye", by GDC Udhampur	2	31/10/2019	02/11/2
FDP on Energy Power systems, SMVDU, Katra JK	1	05/08/2019	09/08/2
One week FDP- cum- Workshop "Personality Development and Communication Skills", by GDC Udhampur, JK	1	22/07/2019	28/07/2
3-Days training course on "Gender Budgeting" by JK IMPARD	1	08/07/2019	10/07/2

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Ful
Nil	Nil	Nil	N

6.3.5 - Welfare schemes for



Teaching	Non-teaching	Students
Gratuity, Maternity leave, along with other leaves, GPF, Group Insurance, SLI, Medical Bills disbursement as well as benefits of different welfare schemes through affiliating University.	Gratuity, Maternity leave, along with other leaves, GPF, Group Insurance, SLI, Medical Bills disbursement etc.	Different scholarship sch CSSS, Post matric scholars (CS), Post matric schola minority (CS), Post n scholarship scheme for students (SC,OBC,EBC), Pc scholarships under mini labour and Employme

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

To ensure the utilization of different grants received by the col developmental activities during the financial year, financial auc regular feature. The management always tries to ensure the utiliz different funds and grants at the disposal of college in a transpar by involving the senior faculty members and subjecting the expend audit by auditing agency. The institute has established mechanis conducting internal and external audits for every financial year t financial compliance. The internal audits are carried out whenever An external auditor appointed by Govt. executes the statutory a Financial audit is conducted once in a year after the completion of year. No major objections are found in the audit by the auditing au and minor audit suggestions are compiled with as per procedu

##### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philant the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
Nil	0

No file uploaded.

##### 6.4.3 - Total corpus fund generated

418500

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC Coordi
Administrative	Nil	Nil	Yes	IQAC Coordi

##### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

To achieve the excellence in the field of education and overall deve the college, Parent teacher association is an important pillar. Invo parents in different initiatives is always appreciated. Parents cont give their valuable suggestions through their representation on di occasions like, Parent teacher meet orwhen invited in different func

asked for suggestions. Parents from industrial sector or business plays an important role in providing the blue print in industrial business houses to aspiring pass outs for possibilities of different opportunities. The suggestions or feedback are always taken positive welfare of society and institution.

### 6.5.3 - Development programmes for support staff (at least three)

#### 1. Soft skill programme

### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Automation of library 2. More ICT enabled class rooms and Labors Increased role of placement cell and career counselling cell. 4. In of new courses at PG and UG level. 5. Focus on introducing more ski 6. Ensuring the overall development of the students by providing possible opportunities in different walk of life.

### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

### 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2019	FDP workshop on Personality Development and Communication Skills	22/07/2020	22/07/2020	27/07/2020
Nil	Maiden Parents Teacher Meet	02/08/2020	02/08/2020	08/08/2020
Nil	Alumni Meet	19/02/2020	19/02/2020	19/02/2020
Nil	International Conference on Water Conservation	02/03/2020	02/03/2020	04/03/2020
Nil	EDP Training Programme	03/03/2020	03/03/2020	03/03/2020

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To
A 'pink toilet' fitted with 'Sanitary Napkin Vending Machine' and Incinerator, for female staff and Girls students	23/08/2019	23/08/2019
Awareness Programme on Sanitation and Female	15/10/2019	15/10/2019



<b>Health</b>		
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**7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**
**Percentage of power requirement of the University met by the renewable energy source**

-- NSS/NCC/General Students are encouraged to participate the activities like Tree Plantation Drive, Pollution Awareness Seminar, Swachh Bharat Day, Animal Welfare Day Celebration, International Environmental Day Celebration etc. The NSS Unit of Govt. Degree College Udhampur organized an online College Poster Making and Slogan Writing competition to mark the celebration of World Environment Day today on 05-06-2020. The event was conducted under the guidance of Principal, Prof. Subhash Chander. The winners were awarded certificates to boost up their morale. Prof. Babu Lal Thakur, Prof. Anand and Prof. Kamaldeep Kaur were the jury members. Ms. Kritika, Ms. Priyanshu, Mr. Rohit bagged the first three prizes respectively in Poster-Making. Simran Kaur, Ms. Meenakshi Ms. Kajal Thakur bagged the first three prizes respectively in Slogan writing. -- Anti-Plastic Awareness Rally was conducted. -- E-Waste Collection drives are arranged regularly. -- "No different to the bullets of the terrorists" said Sh. Sujit K. Singh, DIG Udhampur-Reasi Range while interacting with students on Drug Abuse at Government Degree College Udhampur. Speaking on the occasion, He said that when neighbouring countries failed to kill us with bullets, they are now pumping drugs into our Country, thus crippling the whole young generation without firing even a single bullet. He further said that enemy countries whose economies are crippled are resorting to Narco-Terrorism, generating funds for themselves at the cost of destroying our young generation. From the WHO sources, Sh Sujit Kumar Singh IPS said that out of ten crore drug addicts of 40 million in the whole world, India is having eight million drug addicts. -- 3 Days International Conference on Water Conservation was conducted by the College from w.e.f 29th Feb to 2nd March, 2020.

**7.1.3 - Differently abled (Divyangjan) friendliness**

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Any other similar facility	Yes	1

**7.1.4 - Inclusion and Situatedness**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2020	Nil	Nil	Nil	Nil	NA	NA

No file uploaded.

**7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	We firmly believe that the outcome of education is to actualization of human potential by making its stakeholders particularly higher educational administrators, teachers and learners conscious about human values and professional ethics. The principal values to be actualized are as follows: ?

and Love (Prem and Karunaa): Love and Compassion is the care for others, kindness and empathy. The concept of 'all' leads to consideration of the whole world as a far the concept of Vasudhaiva Kutumbakam. ?Peace (Shanti): of peace includes peace at the individual level and at level. For world peace, peace at the level of individual and nations is imperative. ?Truth (Satya): Truth is eternal and unchanging, as it deals with ultimate and unchanging reality. In professional life, the simplest manifestation of truth is sincerity that can be seen in terms of commitment to work. ?Non-Violence (Ahimsa): Non-violence is a result of restraining oneself from consciously doing any harm through one's thoughts, speech and action to any entity, living or nonliving. Nonviolence is abstention from hatred and nurturing love and compassion for all beings. ?Righteousness (Dharma): Righteousness is the basic core human values and also of human existence. It is practiced by practicing good manners and decorum at every stage. In Sanskrit language, it is marked by 'right conduct'. ?Renunciation (Tyaga): Renunciation begins when selfishness is abandoned. Renunciation in its simplest form is seen in austerities, self-control, and selflessness. ?Service (Sevaa): When love and compassion for others and willingness to sacrifice for the welfare of all of love take the form of action, it becomes service. Service is possible only when one loves others as one's own, not as a means. The value of service demands equanimity without any conscious discrimination on the lines of caste, creed, race, religion.

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of Participants
Anti Drug Rally	21/08/2019	21/08/2019	
NSS Camp (Swachh Bharat Abhiyaan)	Nil	Nil	
Gandhi Jayanti as 'Shramdaan'	02/10/2019	02/10/2019	
AIDS awareness Rally	23/12/2019	23/12/2019	
Road Safety Week	15/01/2020	15/01/2020	
Mega Walkthon' under Fit India Movement	30/01/2020	30/01/2020	
'No substitute of hard work for success'	02/02/2020	02/02/2020	

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#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Campus is covered with old and young trees, ornamental shrubs and plants. There is one botanical garden, parks, concrete Jungle and Ashok Vatika. College has lush green environment, rich in natural flora and fauna. ?Green Campus: Proper waste disposal measures are taken particularly in the hostels, staff quarters, classrooms, playground etc. with the help of Municipality. Big dustbins are placed at the appropriate place in the campus and use of small dustbins in the classrooms, staff rooms, offices and for disposal items. Campus are covered with old and young trees. Also p

derives are also conducted through the years with help of NSS/NCC and different local organizations. Regular cleanliness drives are conducted by the NSS/NCC students. Also various programmes related to Swachh Abhiyan are organized in the Campus. --The College has installed a generator for alternative and uninterrupted source of power and has decided to use of LEDs and CFLs only. Energy Conservation: All the fluorescent lamps (CFLs) and mercury and sodium vapour (250 watt: 12 street light have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and sets (40 watt) in the campus. The faculty members, administrative staff and students are sensitized to use electricity judiciously. --Minimum use of Plastic: The institution conducted awareness camps through NSS and NCC students and general lectures/forums for enlightening the students for working the campus plastic and minimum use of plastic in the campus. We try to make a plastic free campus in the coming years. --Rain Water Harvesting: Rain Water harvesting system is in operation in most of the building of the College. As such roof rain waters are harvested for various uses and recharging the groundwater. --Parking Area: A standard parking space of the College is just near the gate of the College. All staff / students parked their vehicles in the designated parking lot (staff parking and student parking). Vehicle beyond that point is strictly prohibited and there is one barrier to restrict the entry of vehicles after the said point.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

The two best practices implemented by the institution are: Promoting a sustainable environment, Social commitment and community outreach.

**PRACTICES - 1 Title: Social Commitment and Community Outreach Objective of the Practice**

- This practice tries to instil a sense of social service among students so that they can recognise it as a larger conditioning factor for their education.
- We aim to raise student knowledge of current social issues, gaps in income, education, health, and nutrition, as well as instil compassion and understanding for the needs of the underprivileged.

social commitment, education is incomplete. We work for the betterment of the marginalised section of the society and assist them through a variety of outreach programmes. The Context People from low socioeconomic background live lives marked by social inequity and a lack of possibilities, which may be a lack of a sustainable livelihood or educational prospects, or lack of access to healthcare and cleanliness. Education, on the other hand, is the only way to level the playing field. Education system in India cannot address these gaps by creating awareness among the youth of the nation. The institution provides a comprehensive education with the aim of maximizing students' sensitivities. Several college committees and associations work together to build a long-term action plan to address social challenges. Shivajee students are involved in the implementation of these goals and are provided multiple opportunities to engage in empathetic community service.

**Practice** The college creates a synergy between its community work and outreach platforms such as the NSS, the NCC, the Eco-Club, the Heritage Cell, IQAC, various College Committees and the Alumni Association, thereby creating a multivalent and mutually renewing forum for meaningful dialogues, and interactions. College organises programmes to sensitise youth to the needs of the under-privileged.

- Efforts towards inclusion: The institution's volunteers regularly visit Orphanage and Oldage Home at Udhampur, Head Post Office Udhampur. Students visit and interact with the occu-

discuss issues related to health, hygiene and education. The volunteers teach young children living in the Orphanage Home. They celebrate like Diwali and other major festivals with them as a small effort inclusion.

- Awareness for protecting the environment: The Eco Club played a seminal role in educating the students about the pressing conserve the environment through eco-friendly practices. Multiple steps to addressing environmental issues like effective organic and waste management procedures and locality cleaning drive have become a norm sorts for green initiatives in the area. Several plantation drive place with the help of different communities.
- Financial aid and College organizes visits to destitute homes like Orphanage and Old. These homes offer shelter to people who have been abandoned by their due to financial or health issues. Our students interact with them their problems, and extend help wherever possible. College also provides Financial Aid to the needy and poor students (who belongs to Below Line) of the college in every session through Financial Aid Committee College. Moreover, College also provide assistance to the students to get the various scholarships from Government and private bodies.
- Festivals and caring: Festivals such as Saraswati Pooja, Republic Day, Independence Day, International Youth Day, International Women Day, International Day, etc. were commemorated by a variety of activities.
- Awareness programmes against alcoholism and drug abuse: Alcoholism and drug-abuse is one of the major problems in Udhampur. Not only do the men waste part of their family income on alcohol and drugs, they also indulge with family and neighbors, under the influence of these substances. Volunteers perform plays and organize rallies to highlight the effects of substance abuse through interaction with the people from Udhampur. College also organize different seminars, debate and painting competitions in collaborations with different organisations on such issues to aware the students.
- Efforts towards creating a gender just society: College highlights gender issues as one of the core issues to be highlighted and addressed. College also run a course on Gender Sensitization to aware the students about such issues. Evidence of Success The colleges various practises have been extraordinarily successful in terms of the intensity and scope of initiatives and action. Not only has the institution been able to educate its own students and other students about the importance and nature of social work, it has also been successful in reaching out to Udhampur locals. In general, students have become observant of the requirements of needy and poor people at their poor living conditions, students and the staff expressed concern and empathy by initiating food and clothes distribution drives. Sanitary items and other daily use items were collected in the college and later distributed to these needy people through NSS and NCC students of the College. Through plays, rallies and other campaigns, we have been able to garner the attention of the slum dwellers and the public towards social issues. Problems encountered and resources required Illiteracy and alcoholism are interrelated and deep-rooted problems of our society. For a poor person, food is more important than education. Convincing people to send their children to school instead of sending them to work is very difficult. Consistent, continuous efforts are required to convince parents to send their children to school with very little success. The mindset of the inhabitants of the local slum had to be gradually changed by the NSS volunteers and faculty advisers. The volunteers could eventually convince them about their well-meaning intentions through their sustained efforts at social amelioration. Alcoholism is a rampant problem in our society. Alcoholism aggravates domestic violence. Student volunteers have made efforts



convince young men in the neighbouring area not to take up alcohol their future and their families. Planning visits to destitute homes resources. For regular visits, a large amount of funding is required financial resources and local partners in this comprehensive endeavor required. BEST PRACTICES - 2 Title: Improving Teaching and Learning Objectives of the Practice: To promote the skill of learning and to the learning outcomes to provide "head-heart and hand approach" to to communicate and collaborate to provide hands-on and heads-on experience develop learning resources to use multimodal representations, multi-hypertext possibilities to have an unlimited access to authentic resources support the process of learning to accelerate the teaching and learning efficiency to motivate students towards innovative learning to enhance the process of learning. The context: Chalk-Talk-Walk, the traditional style, has some drawbacks, such as board management, crisp diagrams and handwriting abilities. Curricula that emphasise proficiency and performance are becoming popular in modern settings. Curricula are designed to address the abilities and concerns related to information application. All the prerequisites can be met using ICTs, and there are currently numerous examples of world-class settings for competency and performance curricula that make effective use of these technologies. Teachers and students can benefit from the integration of information and communication technologies. ICT is used to supplement traditional teaching methods particularly in challenging subject areas. Teachers must be involved in the development of online teaching resources, multimedia presentations, and online video lectures in order to attain these goals. Teachers use ICT to create relevant and interesting learning experiences for their students. Students can use ICT to engage in inquiry-based, innovative learning strategies. In today's world, ICT is unavoidable. The implementation of ICT in education develops higher order skills such as collaborating globally and solving complex real world problems. It improves the perception and understanding of the world of the student. Thus, ICT can be used to prepare the workforce for the well informed, skillful society and enhance the economy. The practice: Information Communications Technology (ICT) based teaching methodologies are being followed by the faculty members in all classrooms as a complementary tool for conventional teaching methods. The use of multimedia teaching aids like, LCD projectors, smart classrooms and enabled computer systems are usually employed in classroom. Every year the departments conduct seminars, workshops and guest lectures on the latest developments in the core subjects for effective teaching and learning. Invited faculty members and students. Language lab and communication skill help the faculty to enhance knowledge in the field of English communication and writing skills. Seminar halls are equipped with multimedia facilities. Invited talks and webinars are conducted in seminar hall using modern facilities. Evidence of success: The multimedia presentations, videos, and links developed and provided by the faculties belonging to different disciplines. The hits, following up of the above mentioned video. Students, feedback and comments. Problems encountered and resources. The major problems encountered are • Non-availability of smart phones for rural students who are in large numbers in our Institution. • High cost of internet facility with WiFi • Smart boards with proper acoustic facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria on your institution website, provide the link

<https://www.gdcudhampur.in/notifications.php?nid=202>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

The priority and thrust area in which the college has been making an inclusivity on campus and beyond. As a result, College not only enforces inclusion in theory, but also executes it on campus through a variety of teaching and learning procedures, as well as co-curricular and extra-curricular activities. Inclusive education refers to students of all abilities and backgrounds having equal access to the teaching-learning ecosystem, regardless of cognitive or physical obstacles, and having all possibilities for holistic growth. It is the aim of our college to identify the talent of students and let them emerge. This can be achieved only through systematic education which college is providing. The alignment of institutions behavior and efforts with its vision and mission is a good indicator of its success. The following are some practices that ensure inclusion on campus and beyond: Educational Practices Community Involvement Practices of Collaboration Supplementary Aids and Services Student Development through Education (ESD) Quality infrastructure for inclusive education Developing the employable skills of the student Developing a sense of social responsibility among students Developing a sense of respect towards moral values Developing the Leadership skills Furthermore, the institution aims to improve the climate of inclusion in the college at all levels, including environmental, economic, and social, as the inclusive culture should be cultivated in various dimensions

Provide the weblink of the institution

<https://www.gdcudhampur.in/notifications.php?nid=204>

### 8. Future Plans of Actions for Next Academic Year

The academic pursuits with the maximum utilization of ICT, students' skill enhancement, library up gradation and infrastructure development are the areas which college is thinking of prioritizing in next year. The college will develop the Online learning portal a common platform for the students and the departments of the college will prepare e-learning academic resources so that e-content is available on this LMS. Beside the e-content, it is proposed to have the online meeting class wise, feedback from students on assignment and provision for conduct of online internal assessment through the portal. To make it more informative and resourceful for the benefit of students, the latest proven technology based teaching will be added in the course of time. The main objective is to make the information and resource material available at the doorstep of the students anytime and anywhere. It is also proposed to add up more ICT enabled classrooms. (For this equipment classrooms with smart LED boards with facilities like online teaching AV presentation and many more features that can be used to make teaching interesting, understandable and informative) Library is considered a valuable learning resource of any institution, IQAC will propose to encourage the library automation function for the users, to increase the subscription of diversified newspapers and journal access and make available the e-journals for all the programmes, to strengthen the internal library functions to implement and put in place the best practices in library. As a point to matter, currently more emphasis is given on imparting skill based education to students for gaining employment, it is proposed to liaison with NIELIT and other institutions to start with the certificate courses in Tourism



Management/THSC, Computer Application, Tally, Internet of Things and Entry Office Automation. It is also proposed to have the browsing facility setting up of browsing centre and e-content developing studio. Students with no internet access in their area or due to poor network to attend their classes through various online applications, can access to browsing facility in the institution so that they could prepare the academic and professional related content electronically. With the introduction of various other subjects, it is pertinent to have the infrastructure, buildings and the college has submitted proposal and estimates for the construction of class rooms, laboratories, administrative blocks and sanitary facilities.